

APRIL 4, 2022  
MINUTES

The Board of Commissioners of the Housing Authority of the Borough of Belmar met on Monday, April 4, 2022 at 5:15 p.m. The requirements regarding notice of this meeting are in accordance with New Jersey's Open Public Meeting Act. The meeting was opened with a salute to the flag, followed by a moment of silence.

A roll call by the Chairperson showed the following:

Present:

Comm. Orchard  
Comm. Sharrock  
Comm. Ramey  
Comm. Casserly  
Comm. Messano

Absent:

Comm. Lynch  
Comm. McCracken

The Chairperson noting a quorum was present then called the meeting to order.

**Approval of Minutes:**

Comm. Messano moved that the minutes of the March 7, 2022 meeting be approved. Comm. Casserly seconded this, with the following vote:

Comm. Lynch	- Absent
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes
Comm. McCracken	- Absent
Comm. Messano	- Yes

**Approval of Bills:**

Review and payment of March bills by the Commissioner and certified by the Treasurer that funds are available for payment of the same, were presented to the Board for payment.

Amy explained that the JCP&L bill is so large because we have not been billed in almost one year as JCP&L stopped reading the meter during COVID according to a letter then sent,

There being no other objections; Comm. Ramey moved that the bills for April be paid as presented. This was seconded by Comm. Orchard and approved by the following roll call vote:

Comm. Lynch	- Absent
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes
Comm. McCracken	- Absent
Comm. Messano	- Yes

The Chairperson declared the motion carried.

**The Chairperson asked for the report from the Executive Director**

Mr. DeSantis reported on the following:

- We are at full occupancy
- We have contracted with a landscaper to do the spring cleanup outside
- The engineers will be beginning the study for the building repointing
- We have received quotes on repairing the common area floors on the 1<sup>st</sup> floor
- Reminded the tenants to pick up after your pets and that all pets must be on a leash when they are on the property.

**Correspondence**

None.

**The Chairperson asked for Old Business**

None.

**New Business:**

Consent Agenda:

Resolution 2022-6: Resolution Amending Building Superintendent job requirements and responsibilities.

Resolution 2022-7: Resolution Approving 5 Year Plan and Certification of Compliance with the PHA plans and Related Regulations

Resolution 2022-8: Resolution Certifying the Annual Statement for the 2021 CFP Grant

There being no other objections; Comm. Sharrock moved that the above resolutions for approval. This was seconded by Comm. Ramey and approved by the following roll call vote:

- |                 |          |
|-----------------|----------|
| Comm. Lynch     | - Absent |
| Comm. Sharrock  | - Yes    |
| Comm. Orchard   | - Yes    |
| Comm. Ramey     | - Yes    |
| Comm. Casserly  | - Yes    |
| Comm. McCracken | - Absent |
| Comm. Messano   | - Yes    |

**Reports from the Commissioners**

None

**Open Public Portion**

Joan Muli thanked Paul for the folding table in the the laundry room and asked if they could have back a regular shopping cart to help with brining items up to their apartments. Paul advised that yes they could.

Jane Knox advised that the green table in the laundry room is still there even though it was supposed to be removed. Paul advised that he would have it removed.

Maureen Therman asked if we are getting a3rd washing machine. Paul advised that we are but they are on back order.

Maureen Therman also asked about the status of the wifi throughout the building as there was a notice last year that they would be receiving that. Paul advised that Verizon is no longer offering that service but there is accessible wifi in the community room and lobby.

Marie Precheur advised that the automatic doors are not working. Paul advised that we are aware and are getting them fixed.

Jane Knox and Stephanie Lorenzo, Ellen Ramey, advised that there are some complaints by tenants regarding the Superintendent of the building that should be followed up on. Paul advised that he would speak with him.

There being no further business before this Board; a motion was made by Commissioner Ramey and seconded by Commissioner Sharrock to close the meeting and approved by the following roll call vote:

Comm. Lynch	- Absent
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes
Comm. McCracken	- Absent
Comm. Messano	- Yes

The Chairperson declared the motion carried and the meeting was adjourned.