

APRIL 6, 2020  
MINUTES

The Board of Commissioners of the Housing Authority of the Borough of Belmar met via Google Meet virtual call on Monday April 6, 2020 at 5:15 p.m. The requirements regarding notice of this meeting are in accordance with New Jersey's Open Public Meeting Act. The meeting was opened with a salute to the flag, followed by a moment of silence.

A roll call by the Chairperson showed the following:

Present:     Comm. Lynch  
              Comm. Orchard  
              Comm. Casserly  
              Comm. McCracken  
              Comm. Messano

Absent:       Comm. Sharrock  
              Comm. Ramey

The Chairperson noting a quorum was present then called the meeting to order.

Comm. Orchard moved that the minutes of the March 2, 2020 meeting be approved. Comm. McCracken seconded this, with the following vote:

|                 |          |
|-----------------|----------|
| Comm. Lynch     | - Yes    |
| Comm. Sharrock  | - Absent |
| Comm. Orchard   | - Yes    |
| Comm. Ramey     | - Absent |
| Comm. Casserly  | - Yes    |
| Comm. McCracken | - Yes    |
| Comm. Messano   | - Yes    |

Review and payment of April bills by the Commissioner and certified by the Treasurer that funds are available for payment of the same, were presented to the Board for payment.

Commissioner Lynch requested an explanation of the Jersey Elevator Bill for \$2215.00. She was advised that this was a 5 year load test that is performed on the elevator.

There being no other objections; Comm. Orchard moved that the bills for April be paid as presented. This was seconded by Comm. Casserly and approved by the following roll call vote:

|                 |          |
|-----------------|----------|
| Comm. Lynch     | - Yes    |
| Comm. Sharrock  | - Absent |
| Comm. Orchard   | - Yes    |
| Comm. Ramey     | - Absent |
| Comm. Casserly  | - Yes    |
| Comm. McCracken | - Yes    |
| Comm. Messano   | - Yes    |

The Chairperson declared the motion carried.

**The Chairperson asked for the report from the Executive Director**

Mr. DeSantis reported on the following:

- COVID 19 procedures are in place and all common areas are cleaned several times a day. We have asked the tenants to stay in their apartments as much as they can and for the most part they are following. We have also posted all the info from the Borough of Belmar’s website.
- Food has been donated to residents
- Will be having a bed bug inspection at the end of April
- We have no vacancies as of April 15<sup>th</sup>
- We had put out a request for proposals on engineers for the roof project and only received one so we will put the request out again
- Tenants are having problems getting change for the laundry machines so we will arrange to have specified times for them to meet Mike to exchange money for quarters that we have on hand

**Correspondence**

None.

**The Chairperson asked for Old Business**

None.

**The Chairperson asked for New Business**

None.

**Reports from the Commissioners**

Commissioner McCracken asked/reported the following:

- If we have been successful in curtailing visitors to the building.
  - Mr. DeSantis advised that we have and for the most part everyone is abiding by the rules but we some tenants still require their aids to come into the building.
- If anyone is having problems paying rent?
  - Amy advised that no one is because all residents are on Social Security and those payments have not been stopped
- Advised that the Friendly Sons of Shillelagh of Belmar would like to make a meal for each resident on a specified date.

Commissioner Ramey reported the following:

- Instead of having our St. Patrick’s Day party in the community room, we packaged up plates and delivered them to each of the tenants
- Each resident received a mask from the Borough of Belmar

**Open Public Portion**

Jane Bielak requested to know if the heat could be lowered as it is very hot in the building. Mr. DeSantis advised that he would have Mike do that.

There being no further business before this Board; a motion was made by Commissioner Casserly and seconded by Commissioner Messano to close the meeting and approved by the following roll call vote:

- |                |          |
|----------------|----------|
| Comm. Lynch    | - Yes    |
| Comm. Sharrock | - Absent |
| Comm. Orchard  | - Yes    |
| Comm. Ramey    | - Yes    |

Comm. Casserly - Yes  
Comm. McCracken - Yes  
Comm. Messano - Yes

The Chairperson declared the motion carried and the meeting was adjourned.