

December 7, 2015  
MINUTES

The Board of Commissioners of the Housing Authority of the Borough of Belmar met at the Housing Authority on Monday, December 7, 2015 at 5:15 p.m. The requirements regarding notice of this meeting are in accordance with New Jersey's Open Public Meeting Act. The meeting was opened with a salute to the flag, followed by a moment of silence.

A roll call by the Chairperson showed the following:

Present:       Comm. Lynch  
                  Comm. Sharrock  
                  Comm. Orchard  
                  Comm. Blackburn  
                  Comm. Murray

Absent:         Comm. Tedesco

The Chairperson noting a quorum was present then called the meeting to order.

Comm. Orchard moved that the minutes of the October 12, 2015 meeting be approved. Comm. Lynch seconded this, with the following vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Tedesco	- Absent
Comm. Blackburn	- Abstain
Comm. Murray	- Yes

Comm. Blackburn moved that the minutes of the November 2, 2015 meeting be approved. Comm. Orchard seconded this, with the following vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Abstain
Comm. Orchard	- Yes
Comm. Tedesco	- Absent
Comm. Blackburn	- Yes
Comm. Murray	- Yes

Review and payment of bills by the Commissioner and certified by the Treasurer that funds are available for payment of the same, were presented to the Board for payment.

Commissioner Sharrock requested an explanation of the AJ Celiano bill. Mr. DeSantis advised that this is the new heating company and it was to replace a section of the boiler.

Commissioner Murray requested an explanation of Mr. DeSantis' reimbursement for office supplies. Mr. DeSantis advised that he purchased a laptop for the Housing Authority for his use.

Commissioner Blackburn requested to know why we have 3 different Verizon bills. Mr. DeSantis advised that he has resolved that by speaking with Verizon and consolidating the bills.

Commissioner Lynch requested to know if we have backup receipts to replenish the petty cash. Mr. DeSantis advised that we did.

There being no other objections; Comm. Sharrock moved that the bills for December be paid as presented. This was seconded by Comm. Blackburn and approved by the following roll call vote:

Comm. Lynch	- Yes
-------------	-------

Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Tedesco	- Absent
Comm. Blackburn	- Yes
Comm. Murray	- Yes

The Chairperson declared the motion carried.

**The Chairperson asked for the report from the Executive Director**

Mr. Desantis advised the following:

- Has spoken with Verizon and bundled all services into 1 bill for approximately \$150 per month which will now include cable versus over \$300 currently.
- Heat and hot water system working well; did a survey of all apartments in the building with the temperature of the heat and found it is too hot so we will drop the thermostat a couple of degrees to see if it helps.
- Signed contracts for a 2 year electric and 1 year gas third party supplier.

**Correspondence**

None.

**The Chairperson asked for Old Business**

Commissioner Lynch asked if all the repairs have been done to the boiler. Mr. DeSantis advised that they have been complete.

**The Chairperson asked for New Business**

Mr. DeSantis advised the board and the tenants that he will be having a Christmas luncheon for the tenants on Christmas Eve at 12pm.

**The Chairperson asked for Commissioner Reports**

Commissioner Murray advised the board that a daughter of one of the tenants comes to pick up her mom frequently and parks in the fire zone and was told she cannot do that and has to park elsewhere. After much discussion it was decided to advise this person that if she is just picking up or dropping of that she can park there but has to put her flashers on but if she is staying she will need to move the car to an appropriate parking space.

**OPEN PUBLIC PORTION:**

Eileen McMorrow asked all the commissioners to stop and take a look around the building at all the Christmas decorations as she feels Bruce has done a fantastic job of decorating.

**Executive Session**

Resolution 2015-13: Resolution Authorizing Closed Meeting. Comm. Lynch moved the above resolution for adoption . This was seconded by Comm. Sharrock and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Tedesco	- Absent
Comm. Blackburn	- Yes
Comm. Murray	- Yes

There being no further business before this Board; a motion was made by Commissioner Orchard

and seconded by Commissioner Sharrock to close the meeting and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Tedesco	- Absent
Comm. Blackburn	- Yes
Comm. Murray	- Yes

The Chairperson declared the motion carried and the meeting was adjourned.