

December 4, 2017  
MINUTES

The Board of Commissioners of the Housing Authority of the Borough of Belmar met at the Housing Authority on Monday, December 4, 2017 at 5:15 p.m. The requirements regarding notice of this meeting are in accordance with New Jersey's Open Public Meeting Act. The meeting was opened with a salute to the flag, followed by a moment of silence.

A roll call by the Chairperson showed the following:

Present:       Comm. Lynch  
                  Comm. Orhcard  
                  Comm. Sharrock  
                  Comm. Blackburn  
                  Comm. Ramey

Absent:        Comm. Tedesco

The Chairperson noting a quorum was present then called the meeting to order.

Approval of the minutes for November 6, 2017 was tabled until January meeting as appropriate board members not present to vote.

Review and payment of bills by the Commissioner and certified by the Treasurer that funds are available for payment of the same, were presented to the Board for payment.

There being no other objections; Comm. Sharrock moved that the bills for December be paid as presented. This was seconded by Comm. Blackburn and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Tedesco	- Absent
Comm. Blackburn	- Yes
Comm. Ramey	- Yes

The Chairperson declared the motion carried.

**The Chairperson asked for the report from the Executive Director**

Mr. DeSantis reported on the following:

- Congratulations to Ellen Ramey on finishing her classes
- We had our HUD inspection and have passed with a 94. The only write up we received was for a window in a bedroom being blocked as it is considered an emergency exit. According to HUD there can be nothing above the window sill and there was an air conditioner in the window. Will need to talk to town Fire Marshall to see if he will sign off on this .

**Correspondence**

None.

**The Chairperson asked for Old Business**

Commissioner Lynch asked if the hallway was cleaned up from last month. Mr. DeSantis advised that it was

**The Chairperson asked for New Business**

Resolution 2017-8: Resolution to Certify Salary Increased for all Eligible Employees. Comm. Sharrock moved the above resolution as presented. This was seconded by Comm. Ramey and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Tedesco	- Absent
Comm. Blackburn	- Yes
Comm. Ramey	- Yes

Resolution 2017-9: Resolution Establishing Meeting Dates for 2018. Comm. Blackburn moved the above resolution as presented. This was seconded by Comm. Lynch and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Tedesco	- Absent
Comm. Blackburn	- Yes
Comm. Ramey	- Yes

**Reports from the Commissioners**

Commissioner Ramey asked if we had a date as to when they will be replacing the windows. Mr. DeSantis advised that we have not been given a start date yet.

**OPEN PUBLIC PORTION:**

John Gavin requested a donation of food for the tenant's New Years Eve Party. Mr. DeSantis agreed to this donation.

Gene Murray wished everyone a Merry Christmas and a Happy New Year. He also requested that the office door be kept clear of the shopping cart.

There being no further business before this Board; a motion was made by Commissioner Sharrock and seconded by Commissioner Orchard to close the meeting and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Tedesco	- Absent
Comm. Blackburn	- Yes
Comm. Ramey	- Yes

The Chairperson declared the motion carried and the meeting was adjourned.