

February 3, 2020  
MINUTES

The Board of Commissioners of the Housing Authority of the Borough of Belmar met at the Housing Authority on Monday February 3, 2020 at 5:15 p.m. The requirements regarding notice of this meeting are in accordance with New Jersey's Open Public Meeting Act. The meeting was opened with a salute to the flag, followed by a moment of silence.

A roll call by the Chairperson showed the following:

Present:     Comm. Lynch  
              Comm. Sharrock  
              Comm. Orchard  
              Comm. Ramey  
              Comm. Casserly  
              Comm. McCracken  
              Comm. Messano

Absent:

The Chairperson noting a quorum was present then called the meeting to order.

Comm. Ramey moved that the minutes of the November 4, 2019 meeting be approved. Comm. Lynch seconded this, with the following vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Abstain
Comm. Orchard	- Abstain
Comm. Ramey	- Yes
Comm. Casserly	- Abstain
Comm. McCracken	- Yes
Comm. Messano	- Abstain

Comm. Sharrock moved that the minutes of the December 2, 2019 meeting be approved. Comm. Casserly seconded this, with the following vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes
Comm. McCracken	- Yes
Comm. Messano	- Abstain

Review and payment of January and February bills by the Commissioner and certified by the Treasurer that funds are available for payment of the same, were presented to the Board for payment.

There being no other objections; Comm. Ramey moved that the bills for January be paid as presented. This was seconded by Comm. Orchard and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes

Comm. Ramey - Yes  
Comm. Casserly - Yes  
Comm. McCracken - Yes  
Comm. Messano - Abstain

The Chairperson declared the motion carried.

Commissioner Lynch requested an explanation of the \$80 bill for Mike Carr's license renewal. It was explained that this is the fee to renew his black seal license for 3 years,

There being no other objections; Comm. McCracken moved that the bills for February be paid as presented. This was seconded by Comm. Casserly and approved by the following roll call vote:

Comm. Lynch - Yes  
Comm. Sharrock - Yes  
Comm. Orchard - Yes  
Comm. Ramey - Yes  
Comm. Casserly - Yes  
Comm. McCracken - Yes  
Comm. Messano - Yes

The Chairperson declared the motion carried.

**The Chairperson asked for the report from the Executive Director**

Mr. DeSantis reported on the following:

- Amy and I are working on our 5-year plan and have submitted it for approval
- We will be redoing the outside lights
- We have ordered a dumpster for recycling as the town will now be picking it up.
- The Women's Club will be hosting 2 presentations at the library
  - 2/7 @ 12:30pm – Black History
  - 3/6 @ 12:30pm – Women's suffrage

**Correspondence**

None.

**The Chairperson asked for Old Business**

The board was advised that we have a re-infestation of bed bugs in the same unit as a few months ago.

**The Chairperson asked for New Business**

Resolution 2020-1: Resolution Appointing and Confirming Attorney for the Belmar Housing Authority.  
Resolution 2020-2: Resolution Appointing and Confirming Landlord/Tenant Attorney for the Belmar Housing Authority.

Comm Sharrock moved the above resolution. This was seconded by Comm. Ramey and approved by the following roll call vote:

Comm. Lynch - Yes  
Comm. Sharrock - Yes  
Comm. Orchard - Yes  
Comm. Ramey - Yes  
Comm. Casserly - Yes  
Comm. McCracken - Yes  
Comm. Messano - Abstain

Resolution 2020-3: Resolution Appointing a Qualified Purchasing Agent.

Comm Sharrock moved the above resolution. This was seconded by Comm. Ramey and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes
Comm. McCracken	- Yes
Comm. Messano	- Yes

Nominations of Chairman:

A motion was made by Commissioner Sharrock nominating Commissioner Lynch for Chairman. This motion was seconded by Commissioner McCracken and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes
Comm. McCracken	- Yes
Comm. Messano	- Yes

A motion was made by Commissioner Lynch nominating Commissioner Sharrock for Vice Chairman. This motion was seconded by Commissioner Orchard and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes
Comm. McCracken	- Yes
Comm. Messano	- Yes

### **Reports from the Commissioners**

Commissioner Ramey thanked the board for assisting in the cost of the holiday party.

### **Open Public Portion**

Mike Carr asked if the tenants that live in the building next door to us are allowed to use our sidewalk to walk around to the front of the building to access 8<sup>th</sup> Ave as he has heard some of our tenants complaining about their use of it. Mr. DeSantis advised that yes, they are allowed to use it.

Marie Precheur advised that there is an immense amount of traffic and items going in and out of the apartment where there is a bed bug infestation and items are being left in the hallway and wants to know what the housing authority is doing about the infestation.

- Mr. DeSantis advised that another treatment is being done

- Mr. McCracken asked if the exterminator could check the apartments on both sides as well as above and below.
- Mr. DeSantis advised that the exterminator brought the dog in and it checked every apartment and common area and that the dog will be back again.

Jane Knox asked if we could have signs made up for the handicap spots that assigns the spots to a plate number as people with handicap placards think it is ok to park there when they visit. After much discussion it was decided to remove the handicap status of the two parking spots right outside the door and leave them as tenant only spots and add a visitor handicap spot to the lot.

There being no further business before this Board; a motion was made by Commissioner Ramey and seconded by Commissioner Casserly to close the meeting and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes
Comm. McCracken	- Yes
Comm. Messano	- Yyes

The Chairperson declared the motion carried and the meeting was adjourned.