

SEPTEMBER 8, 2020  
MINUTES

The Board of Commissioners of the Housing Authority of the Borough of Belmar met on Tuesday, September 8, 2020 at 5:15 p.m. The requirements regarding notice of this meeting are in accordance with New Jersey's Open Public Meeting Act. The meeting was opened with a salute to the flag, followed by a moment of silence.

A roll call by the Chairperson showed the following:

Present:     Comm. Lynch  
              Comm. Orchard  
              Comm. Sharrock  
              Comm. Ramey  
              Comm. Casserly  
              Comm. McCracken  
              Comm. Messano

Absent:

The Chairperson noting a quorum was present then called the meeting to order.

**Budget Presentation:**

Thomas Furlong, CPA presented the 2020-2021 budget to the Board of Commissioners and provided an overview.

**Approval of Minutes:**

Comm. Sharrock moved that the minutes of the August 3, 2020 meeting be approved. Comm. Ramey seconded this, with the following vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes
Comm. McCracken	- Abstain
Comm. Messano	- Yes

**Approval of Bills:**

Review and payment of September bills by the Commissioner and certified by the Treasurer that funds are available for payment of the same, were presented to the Board for payment.

There being no other objections; Comm. Lynch moved that the bills for September be paid as presented. This was seconded by Comm. Orchard and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes
Comm. McCracken	- Yes
Comm. Messano	- Yes

The Chairperson declared the motion carried.

**The Chairperson asked for the report from the Executive Director**

Mr. DeSantis reported on the following:

- We currently have a problem with one of the tenants and we have contacted our attorney in order to begin the eviction process. He advised the tenants that if they have any more adverse interactions with the individual that they are to call the police.
- We will be opening the community room and lobby on a trial basis. Tenants must self-police themselves, masks must be worn when in common areas and social distancing must be adhered to.
- We are moving forward with the roof project bidding.
- Have spoken with the lowest quote vendor regarding the driveway and he advised that we need to wait for the roof to be complete before commencing.
- We currently have a full house and the applicant list is closed.

**Correspondence**

None

**The Chairperson asked for Old Business**

None.

**New Business:**

Resolution 2020-7: 2020 Budget Introduction

A motion was made by Commissioner Sharrock to approve Resolution 2020-7 and this was seconded by Commissioner Ramey and approved by the following roll call vote:

- Comm. Lynch - Yes
- Comm. Sharrock - Yes
- Comm. Orchard - Yes
- Comm. Ramey - Yes
- Comm. Casserly - Yes
- Comm. McCracken - Yes
- Comm. Messano - Yes

Resolution 2020-8: Resolution to certify the audit review for the fiscal year audit end 9/30/19.

A motion was made by Commissioner Lynch to approve Resolution 2020-8 and this was seconded by Commissioner Sharrock and approved by the following roll call vote:

- Comm. Lynch - Yes
- Comm. Sharrock - Yes
- Comm. Orchard - Yes
- Comm. Ramey - Yes
- Comm. Casserly - Yes
- Comm. McCracken - Yes
- Comm. Messano - Yes

**Reports from the Commissioners**

Commissioner McCracken advised the tenants that this year’s election will be strictly done via mail in ballots. Therefore, he advised that when you receive your ballot, that it is not junk mail. He also advised

that there will be drop boxes located around the county that you may drop your ballot in if you do not want to mail it.

Commissioner Ramey advised that someone maybe possibly coming to the housing authority on Sept. 16<sup>th</sup> at 4pm to explain this years voting process.

**Open Public Portion**

Joan Muli reported that recently there have been strangers coming into the building and going to the 6<sup>th</sup> floor and staying overnight.

Mike Carr explained that this is John McDermott's family.

Paul DeSantis advised Amy to deactivate their fobs so that they can no longer access the building.

There being no further business before this Board; a motion was made by Commissioner Sharrock and seconded by Commissioner Ramey to close the meeting and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes
Comm. McCracken	- Yes
Comm. Messano	- Yes

The Chairperson declared the motion carried and the meeting was adjourned.