

HOUSING AUTHORITY OF THE  
BOROUGH OF BELMAR  
Belmar, New Jersey

FINANCIAL STATEMENTS  
For the Years Ended  
September 30, 2019 and 2018

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Housing Authority of the Borough of Belmar  
Management Discussion and Analysis  
September 30, 2019

As Management of the Authority, we offer readers of the Authority's financial statements this narrative overview and analysis of the financial activities of the Authority for the fiscal year ended September 30, 2019. We encourage readers to consider the information presented here in conjunction with the Authority's financial statements as presented elsewhere in this report.

**A - Financial Highlights**

1- The assets of the Authority exceeded its liabilities at the close of the most recent fiscal year by \$808,258 (net position) as opposed to \$742,384 for the prior fiscal year.

2 – As of the close of the current fiscal year, the Authority's Proprietary Fund reported ending Unrestricted Net Position of \$335,347.

3 – The Authority's cash and cash equivalents balance (including tenant security deposits) at September 30, 2019 was \$226,975 representing an increase of \$35,945 from the prior fiscal year.

4 – The Authority had Total Operating Revenues of \$373,752 and Total Operating Expenses of \$344,264 (including depreciation expense of \$53,303) for the year ended September 30, 2019.

**B – Using the Annual Report**

1 – Management's Discussion and Analysis

The Management's Discussion and Analysis is intended to serve as an introduction to the Authority's financial statements. The Authority's financial statements and notes to financial statements included in this Report were prepared in accordance with GAAP applicable to governmental entities in the United States of America for Proprietary Fund types.

2 – General Purpose Financial Statements

The financial statements are designed to provide readers with a broad overview of the Authority's finances, in a manner similar to a private-sector business. They consist of The Comparative Statements of Net Position, Statements of Revenues, Expenses and Changes in Net Position, and Statements of Cash Flows.

The Comparative Statements of Net Position present information on all the Authority's assets and liabilities, with the difference between the two reported as net position. Increases or decreases in net position will serve as a useful indicator of whether the financial position of the Authority is improving or deteriorating.

The Comparative Statements of Revenues, Expenses and Changes in Net Position present information showing how the Authority's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of unrelated cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g.; depreciation and earned but unused vacation leave).

The financial statements report on the Authority's activities. The activities are primarily supported by HUD subsidies and grants. The Authority's function is to provide decent, safe and sanitary housing to low income and special needs populations. The financial statements can be found on pages 8 through 10.



Housing Authority of the Borough of Belmar  
Management Discussion and Analysis  
September 30, 2019

**B – Using the Annual Report (Continued)**

3 – Notes to Financial Statements

The notes to financial statements provide additional information that is essential to a full understanding of the data provided in the financial statements. The notes to financial statements can be found in this report after the financial statements.

**C – The Authority as a Whole**

The Authority's Net Position increased \$65,874 during the current fiscal year as detailed below. The Authority's revenues are primarily subsidies and grants received from HUD. The Authority receives HUD subsidies each month based on a pre-approved amount. Grants are drawn down based on need against a pre-authorized funding level. The Authority's revenues were sufficient to cover all expenses, excluding depreciation during the fiscal year.

By far, the largest portion of the Authority's net position reflects its investment in capital assets (e.g., land, buildings, equipment and construction in progress). The Authority uses these capital assets to provide housing services to its tenants; consequently, these assets are not available for future spending. The unrestricted net position of the Authority is available for future use to provide program services.

**D – Budgetary Highlights**

For the year ended September 30, 2019, individual program or grant budgets were prepared by the Authority and were approved by the Board of Commissioners. The budgets were primarily used as a management tool and have no legal stature. The budgets were prepared in accordance with the accounting procedures prescribed by the applicable funding agency.

**E – Capital Assets and Debt Administration**

Capital Assets

As of September 30, 2019 the Authority's investments in capital assets for its Proprietary Fund was \$537,111 (net of accumulated depreciation). This investment in capital assets includes land, buildings, equipment and construction in progress. \$21,086 of capital assets were purchased during the current fiscal year from Capital Grants. Additional information on the Authority's capital assets can be found in Note 3 to the Financial Statements which is included in this report.

Long Term Debt

During the fiscal year ended September 30, 2004, the Authority participated in a Capital Fund Leveraging Pool, through which the New Jersey Housing and Mortgage Finance Agency issued bonds and the funds were distributed to participating housing authorities. In December 2004, the Authority received \$194,514 to be used for capital improvements to its buildings. The outstanding debt is paid from a portion of the Authority's current capital fund grants. Further details can be found in the Notes to the financial statements. At September 30, 2019 the outstanding balance on this obligation totaled \$65,000; \$10,000 of which is included in current liabilities.



Housing Authority of the Borough of Belmar  
Management Discussion and Analysis  
September 30, 2019

**F – Summary of significant changes from September 30, 2018 to September 30, 2019**

Cash and cash equivalents increased \$35,945. Cash provided by operating activities was \$32,645, cash provided by capital and financing activities was \$0, and cash provided by investing activities was \$3,300.

Accounts receivable due from HUD increased \$30,126 to \$67,185. This balance represents public housing operating subsidy that was earned before but not received until after September 30, 2019. This varies from year to year based on timing of drawdowns.

Net capital assets decreased \$32,217. The Authority purchased \$21,086 of fixed assets and incurred \$53,303 of depreciation expense during the current fiscal year.

Deferred outflows of resources decreased \$24,712, net pension liability decreased \$7,360, and deferred inflows of resources decreased \$38,330 due to the most recent Public Employees' Retirement System of New Jersey actuarial valuation report.

Other Income decreased by \$23,652 due the receipt of a \$24,082 payment received by the housing authority in settlement of an insurance claim in the prior year.

Maintenance costs decreased by \$42,627 or 37%. The primary reason for this decrease is during the prior fiscal year maintenance contract costs included two non-recurring projects; repairs to the authority's community room and repairs to cracks in the masonry work. Total costs incurred in connection with these projects totaled approximately \$26,000. An additional \$9,968 decrease in maintenance benefits is due to the adjustment needed for pension liability.

Capital grant revenue decreased \$7,114 as the Authority required less capital fund money for improvements throughout the Authority during the current fiscal year.

**G – Economic Factors and Next Year's Budgets and Rates**

The following factors were considered in preparing the Authority's budget for the fiscal year ending September 30, 2020.

- 1 – The state of economy, including its impact on tenant income.
- 2 – Continued anticipated increases in health care insurance and other employee benefit costs.
- 3 – The use of the Authority's unrestricted net position to fund any shortfalls rising from a possible economic downturn and reduced subsidies and grants. The Authority's unrestricted net position appears sufficient to cover any potential shortfall.

Housing Authority of the Borough of Belmar  
Management Discussion and Analysis  
September 30, 2019

**H – Contacting the Authority's Financial Management**

The financial report is designed to provide a general overview of the Authority's finances for all those with an interest. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Executive Director, Housing Authority of the Borough of Belmar, 710 8<sup>th</sup> Avenue, Belmar, New Jersey 07719, or call (732) 681-1795.

Housing Authority of the Borough of Belmar  
Management Discussion and Analysis  
September 30, 2019

Composition of Net Position is as follows:

	<u>Year Ended</u>		<u>Variance</u>	<u>% Var</u>
	<u>Sep 30, 2019</u>	<u>Sep 30, 2018</u>		
Cash and Other Current Assets	\$ 543,638	\$ 476,462	\$ 67,176	14.1%
Capital Assets - Net	537,111	569,328	(32,217)	-5.7%
Deferred Outflows of Resources	<u>25,372</u>	<u>50,084</u>	<u>(24,712)</u>	<u>-49.3%</u>
Total Assets and Deferred Outflow of Resources	1,106,121	1,095,874	10,247	0.9%
Less: Total Liabilities	228,187	245,484	(17,297)	-7.0%
Deferred Inflows of Resources	<u>69,676</u>	<u>108,006</u>	<u>(38,330)</u>	<u>-35.5%</u>
Net Position	<u>\$ 808,258</u>	<u>\$ 742,384</u>	<u>65,874</u>	<u>8.9%</u>
Net Investment in Capital Assets	472,111	494,328	(22,217)	-4.5%
Restricted Net Position	800	776	24	3.1%
Unrestricted Net Position	<u>335,347</u>	<u>247,280</u>	<u>88,067</u>	<u>35.6%</u>
Total Net Position	<u>\$ 808,258</u>	<u>\$ 742,384</u>	<u>\$ 65,874</u>	<u>8.9%</u>

Computations of Changes in Net Position are as follows:

	<u>Year Ended</u>		<u>Variance</u>	<u>% Var</u>
	<u>Sep 30, 2019</u>	<u>Sep 30, 2018</u>		
<u>Revenues</u>				
Tenant Revenues	\$ 237,610	\$ 226,325	\$ 11,285	5.0%
HUD Subsidies	131,251	101,557	29,694	29.2%
Other	<u>4,891</u>	<u>28,543</u>	<u>(23,652)</u>	<u>-82.9%</u>
Total Operating Revenues	<u>373,752</u>	<u>356,425</u>	<u>17,327</u>	<u>4.9%</u>
<u>Expenses</u>				
Total Operating Expenses	290,961	327,386	(36,425)	-11.1%
Depreciation and Amortization Expense	<u>53,303</u>	<u>52,024</u>	<u>1,279</u>	<u>2.5%</u>
Total Operating Expenses	<u>344,264</u>	<u>379,410</u>	<u>(35,146)</u>	<u>-9.3%</u>
Excess/(Deficiency) of Operating Revenues Over Expenses	29,488	(22,985)	52,473	-228.3%
<u>Non-Operating Income/(Expenses)</u>				
Interest on Investments	<u>5,300</u>	<u>3,397</u>	<u>1,903</u>	<u>56.0%</u>
Excess of Revenues over Expenses Before Capital Grant Received	34,788	(19,588)	54,376	-277.6%
HUD Capital Grants	<u>31,086</u>	<u>38,200</u>	<u>(7,114)</u>	<u>-18.6%</u>
Excess/(Deficiency) of Revenues Over Expenses	65,874	18,612	47,262	253.9%
Net Position - Beginning Balance	<u>742,384</u>	<u>723,772</u>	<u>18,612</u>	<u>2.6%</u>
Net Position - Ending Balance	<u>\$ 808,258</u>	<u>\$ 742,384</u>	<u>\$ 65,874</u>	<u>8.9%</u>





# Polcari & Co.

CERTIFIED PUBLIC ACCOUNTANTS

## INDEPENDENT AUDITOR'S REPORT

Board of Commissioners  
Housing Authority of the Borough of Belmar  
Belmar, New Jersey

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the Housing Authority of the Borough of Belmar, which comprise the Comparative Statements of Net Position as of September 30, 2019 and 2018 and the related Comparative Statements of Revenues, Expenses and Changes in Net Position and Cash Flows for the years ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Housing Authority of the Borough of Belmar, as of September 30, 2019 and 2018, and the results of its operations, and its cash flows for the years then ended in accordance with the accounting principles generally accepted in the United States of America.

## INDEPENDENT AUDITOR'S REPORT

(Continued)

### **Other Matters**

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis presented on pages 1-5 and the Supplemental Schedules pertaining to the Public Employees Retirement System presented on pages 29-30 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Information*

Our audits were conducted for the purpose of forming an opinion on the financial statements of the Housing Authority of the Borough of Belmar. The Financial Data Schedule, the schedule of expenditures of federal awards and the Statement and Certification of Completed Modernization Grants are presented for purposes of additional analysis as required by U. S. Department of Housing and Urban Development and are not a required part of the basic financial statements.

The financial data schedule, the schedule of expenditures of federal awards and the Statement and Certification of Completed Modernization Grants are the responsibility of management and were derived from and directly relate to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards general accepted in the United States of America. In our opinion, the financial data schedule and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated July 29, 2020 on our consideration of the Housing Authority of the Borough of Belmar's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.



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Wayne, New Jersey  
July 29, 2020



## HOUSING AUTHORITY OF THE BOROUGH OF BELMAR

Belmar, New Jersey

COMPARATIVE STATEMENTS OF NET POSITION

At September 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
<u>ASSETS AND DEFERRED OUTFLOW OF RESOURCES</u>		
<u>CURRENT ASSETS</u>		
Cash and Cash Equivalents - Unrestricted	\$ 197,868	\$ 163,782
Cash - Restricted	800	776
Cash - Tenant Security Deposit	28,307	26,472
Investments	231,481	227,646
Accounts Receivable - Tenants (Net of Allowance)	437	3,486
Accounts Receivable - HUD	67,185	37,059
Prepaid Expenses	17,560	17,241
Total Current Assets	<u>543,638</u>	<u>476,462</u>
<u>CAPITAL ASSETS</u>		
Land	70,125	70,125
Buildings	2,719,412	2,693,837
Furniture, Equipment and Machinery - Admin	23,043	23,044
Leasehold Improvements	101,120	101,120
Construction in Progress	19,393	23,881
Capital Assets at Cost	2,933,093	2,912,007
Less: Accumulated Depreciation	<u>(2,395,982)</u>	<u>(2,342,679)</u>
Net Capital Assets	<u>537,111</u>	<u>569,328</u>
Total Assets	1,080,749	1,045,790
Deferred Outflows of Resources	<u>25,372</u>	<u>50,084</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 1,106,121</u>	<u>\$ 1,095,874</u>
<u>LIABILITIES, DEFERRED INFLOW OF RESOURCES AND NET POSITION</u>		
<u>CURRENT LIABILITIES</u>		
Accounts Payable:		
Vendors and Contractors	\$ 11,862	\$ 11,966
Others	2,779	3,377
Tenant Security Deposits	28,307	26,472
Accrued Interest Payable	1,266	1,448
Payment in Lieu of Taxes	15,233	14,225
Deferred Revenue - Tenant Prepaid Rents	3,778	3,088
Other Current Liabilities	12,287	14,873
Current Portion Long Term Debt	10,000	10,000
Total Current Liabilities	<u>85,512</u>	<u>85,449</u>
<u>LONG TERM LIABILITIES</u>		
Long Term Debt	55,000	65,000
Net Pension Liability	<u>87,675</u>	<u>95,035</u>
Total Long Term Liabilities	<u>142,675</u>	<u>160,035</u>
Total Liabilities	228,187	245,484
Deferred Inflows of Resources	<u>69,676</u>	<u>108,006</u>
Total Liabilities and Deferred Inflows of Resources	<u>297,863</u>	<u>353,490</u>
<u>NET POSITION</u>		
Net Investment in Capital Assets	472,111	494,328
Restricted Net Position	800	776
Unrestricted Net Position	<u>335,347</u>	<u>247,280</u>
Total Net Position	<u>\$ 808,258</u>	<u>\$ 742,384</u>

See Notes to Financial Statements.



HOUSING AUTHORITY OF THE BOROUGH OF BELMAR  
Belmar, New Jersey

COMPARATIVE STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION  
For the Years Ended September 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
<u>OPERATING REVENUES</u>		
Dwelling Rentals	\$ 237,610	\$ 226,325
HUD Operating Grants	131,251	101,557
Other	<u>4,891</u>	<u>28,543</u>
Total Operating Revenues	<u>373,752</u>	<u>356,425</u>
<u>OPERATING EXPENSES</u>		
Administration	84,080	82,293
Tenant Services	209	770
Utilities	85,281	84,072
Ordinary Maintenance & Operations	74,073	116,700
General Expense	43,951	39,929
Interest on Notes Payable	3,367	3,622
Depreciation and Amortization Expense	<u>53,303</u>	<u>52,024</u>
Total Operating Expenses	<u>344,264</u>	<u>379,410</u>
EXCESS OF OPERATING REVENUE OVER EXPENSES	29,488	(22,985)
Non Operating Revenues/(Expenses):		
Interest Income	<u>5,300</u>	<u>3,397</u>
Income/(Loss) Before Contributions and Transfers	34,788	(19,588)
Capital Grants	<u>31,086</u>	<u>38,200</u>
CHANGE IN NET POSITION	65,874	18,612
Beginning Net Position	<u>742,384</u>	<u>723,772</u>
Ending Net Position	<u>\$ 808,258</u>	<u>\$ 742,384</u>

See Notes to Financial Statements.

HOUSING AUTHORITY OF THE BOROUGH OF BELMAR  
Belmar, New Jersey  
COMPARATIVE STATEMENTS OF CASH FLOWS  
For the Years Ended September 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>		
Cash Received:		
From Tenants for Rental & Other Income	\$ 241,349	\$ 224,231
From Government Agencies for Operating Grants	101,125	113,157
For Other Operating Revenues	4,891	28,543
Cash Paid:		
To Employees for Operations	(86,593)	(84,096)
To Suppliers for Operations	<u>(228,127)</u>	<u>(252,581)</u>
Net Cash Provided/(Used) by Operating Activities	<u>32,645</u>	<u>29,254</u>
<u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</u>		
Capital Grants Received	31,086	38,200
Repayment of Long Term Debt	(10,000)	(10,000)
Acquisition of Property & Equipment	<u>(21,086)</u>	<u>(28,200)</u>
Net Cash Provided/(Used) by Financing Activities	<u>-</u>	<u>-</u>
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>		
Investment Income	5,300	3,397
Decrease/(Increase) in Investments	(3,835)	(2,700)
Receipt of Tenant Security Deposits	<u>1,835</u>	<u>634</u>
Net Cash Provided/(Used) by Investing Activities	<u>3,300</u>	<u>1,331</u>
Net Increase/(Decrease) in Cash and Cash Equivalents	35,945	30,585
Cash and Equivalents at Beginning of Period	<u>191,030</u>	<u>160,445</u>
Cash and Equivalents at End of Period	<u>\$ 226,975</u>	<u>\$ 191,030</u>
<u>RECONCILIATION OF OPERATING INCOME/(LOSS) TO NET CASH PROVIDED/(USED) IN OPERATIONS</u>		
Operating Income/(Loss)	\$ 29,488	\$ (22,985)
Adjustments to Reconcile Operating Income/(Loss) to Net Cash Provided/(Used) by Operating Activities		
Depreciation	53,303	52,024
Decrease/(Increase) in Assets		
Accounts Receivable - Tenants	3,049	(2,466)
Accounts Receivable - Other	-	-
Accounts Receivable HUD	(30,126)	11,600
Prepaid Expenses	(319)	(884)
Deferred Outflow of Resources	24,712	24,676
Increase/(Decrease) in Liabilities		
Accounts Payable	(104)	7,966
Accrued Wages & Related Taxes	(598)	677
Accrued Interest Payable	(182)	(183)
PILOT Payable	1,008	149
Deferred Revenues	690	372
Other Current Liabilities	(2,586)	2,997
Deferred Inflow of Resources	(38,330)	(29,186)
Pension Liability	<u>(7,360)</u>	<u>(15,503)</u>
Net Cash Provided by Operating Activities	<u>\$ 32,645</u>	<u>\$ 29,254</u>

See Notes to Financial Statements.



HOUSING AUTHORITY OF THE BOROUGH OF BELMAR  
NOTES TO FINANCIAL STATEMENTS  
September 30, 2019

**NOTE 1 – Summary of Organization, Activities and Significant Accounting Policies:**

**A. Organization** – The Housing Authority of the Borough of Belmar (The Authority) is a governmental, public corporation created under the laws of the state of New Jersey to provide housing for qualified individuals in accordance with rules and regulations prescribed by the United States Department of Housing and Urban Development. The Authority is governed by a Board of Commissioners which is essentially autonomous but is responsible to the New Jersey Department of Community Affairs. An Executive Director is appointed by the Authority's Board to manage the day-to-day operations of the Authority. The Authority is responsible for the development, maintenance and management of public housing for low and moderate income families residing in the Borough of Belmar. Operating and modernization subsidies are provided to the Authority by the federal government.

**B. Activities** – The combined financial statements include all the accounts of the Authority. The Authority is the lowest level of government over which the Authority's Board of Commissioners and Executive Director exercise oversight responsibility. The Authority is not included in any Governmental "reporting entity" since its board members, while they are appointed primarily by the mayor, have decision making authority, the power to designate management, the responsibility to significantly influence operations, and primary responsibility for accounting and fiscal matters. The Authority has not identified any entities which should be subject to evaluation for inclusion in the Authority's reporting entity.

**C. Significant Accounting Policies**

**a. Basis of Accounting** – The accrual basis of accounting is used for measuring financial position and operating results of Proprietary Fund Types. Under the accrual basis of accounting, transactions are recognized when they occur, regardless of when cash is received or disbursed. Proprietary Fund revenues and expenses are recognized on the accrual basis, with revenues recognized in the accounting period in which they are earned and become measurable, and expenses recognized in the period incurred, if measurable. Thus, for example, proprietary funds recognize revenue in the period in which a service is provided, regardless of how long after the end of the period the revenue is expected to be collected.

Using the accrual basis of accounting is consistent with the proprietary fund focus on measuring all the costs of providing goods or services for the period and matching those costs with the revenues earned during the period by providing the goods or services.

**b. Report Presentation** – The financial statements included in this Report were prepared in accordance with generally accepted accounting principles (GAAP) in the United States of America applicable to governmental entities for Proprietary Fund Types. The Authority implemented the provisions of Governmental Accounting Standards Board Statement No. 34 "Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments" (Statement No. 34). The Authority also adopted the provisions of Statement No. 37 "Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments: Omnibus" and Statement No. 38 "Certain Financial Statement Note Disclosures", which supplement Statement No. 34. Statement No. 34 established standards for all state and local governmental entities that includes a statement of net position, a statement of activities and a statement of cash flows. It requires the classification of net position into three components – Invested in Capital Assets, Net of Related Debt; Restricted Net Position and Unrestricted Net Position. These classifications are defined as follows:



HOUSING AUTHORITY OF THE BOROUGH OF BELMAR  
NOTES TO FINANCIAL STATEMENTS  
September 30, 2019

**NOTE 1 –Summary of Organization, Activities and Significant Accounting Policies (Continued):**

Net Investment in Capital Assets – This component consists of land, construction in progress and depreciable assets, net of accumulated depreciation and net of the related debt outstanding. If there are significant unspent related debt proceeds as of year-end, the portion of the debt related to the unspent proceeds is not included in the calculation of Invested in Capital Assets, Net Investment in Capital Assets. Rather, that portion of the debt is included in the same net position component as the unspent proceeds.

Restricted Net Position – This component includes net assets subject to restrictions placed on net asset use through external constraints imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by the law through constitutional provisions or enabling legislation.

Unrestricted Net Position – This component consists of net assets that do not meet the definition of Restricted Net Position or Invested in Net Investment in Capital Assets.

The adoption of Governmental Accounting Standards Board Statements 34, 37 and 38 have no significant effect on the basic financial statements, except for the classification of net position in accordance with Statement No. 34.

Significant Accounting Policies are as follows:

1 – Cash and cash equivalents are stated at cost, which approximates market. Cash and cash equivalents include cash in banks, petty cash, certificates of deposit, and other investments with original maturities of less than three months from the date of purchase.

Investments are recorded at fair value based on quoted market prices. Fair value is the amount at which a financial instrument could be exchanged in a current transaction between willing parties.

2 – Collection losses on accounts receivable are charged against an allowance for doubtful accounts.

3 – Buildings and equipment are recorded at cost for all programs and depreciation is computed on the straight line method.

4 – Repairs funded out of operations, such as painting, roofing and plumbing, are charged against income for all programs.

5 – The Authority is subsidized by the Federal Government. The Authority is not subject to Federal or State income taxes, nor is it required to file Federal and State income tax returns.

6 – Operating subsidies received from HUD are recorded as income when earned.

7 – The costs of accumulated unpaid compensated absences, including fringe benefits, are reported in the period earned rather than in the period paid.

8 – Prepaid expenses represent payments made by the Authority in the current year to provide services occurring in the subsequent fiscal year.

HOUSING AUTHORITY OF THE BOROUGH OF BELMAR  
NOTES TO FINANCIAL STATEMENTS  
September 30, 2019

**NOTE 1 – Summary of Organization, Activities and Significant Accounting Policies (Continued):**

9 – Inventories in the Proprietary Fund consist of supplies and are recorded at the lower cost or market.

10 - The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements, and reported amounts of revenues and expenses during the reporting period.

11 – The Authority has elected not to apply to its proprietary activities Financial Accounting Standards Board Statements and Interpretations, Accounting Principles, Board Opinions, and Accounting Research Bulletins of the Committee of Accounting Procedures issued after November 30, 1989.

12 – The Authority does not have any infrastructure assets for its Proprietary Fund.

13 – Inter-fund receivables and payables arise from inter-fund transactions and are recorded by all funds affected in the period in which the transactions are executed.

14 – Long-lived assets to be held and used are tested for recoverability whenever events of changes in circumstances indicate that the carrying amount may not be recoverable. When required, impairment losses on assets to be held and used are recognized based on the fair value of the asset and long-lived assets to be disposed of by sale are reported at the lower of carrying amount or fair value less cost to sell. As of September 30, 2019 and 2018, the Authority has not recognized any reduction in the carrying value of its fixed assets when considering AU 360.

15 - The Authority implemented GASB Statement No. 65. Under GASB 65, debt issuance costs are expensed in the period incurred. This represents a significant change from the previous practice which was to record these costs as assets and amortize them over the life of the related debt.

c. **Budgetary Policy Control** – The Authority submits its annual operating and capital budgets to the State of New Jersey Department of Community Affairs in accordance with New Jersey statute. After the New Jersey Department of Community Affairs approves the budget, it is formally adopted by resolution of the Authority's Board of Commissioners. Once adopted, the Board may amend the legally adopted budget when unexpected modifications are required in estimated revenues and expenses. Each fund's budget is prepared on a detailed line item basis. Revenues are budgeted by source and expenditures are budgeted by expense classification within each revenue source.



HOUSING AUTHORITY OF THE BOROUGH OF BELMAR  
NOTES TO FINANCIAL STATEMENTS  
September 30, 2019

**NOTE 2 – Cash and Cash Equivalents**

The Authority maintains cash and investments in local banks. These funds are covered by the Governmental Unit Deposit Protection Act of the state of New Jersey, which requires the institutions to pool collateral for all of governmental deposits and have the collateral held by an approved custodian in the institution's name.

Cash and Cash Equivalents of \$226,975 at September 30, 2019 and \$191,030 at September 30, 2018, consisted of the following:

	<u>Sep. 30, 2019</u>	<u>Sep. 30, 2018</u>
Checking Accounts	\$ 197,818	\$ 163,732
Security Deposits	28,307	26,472
CFP Leveraging Trust Accounts	800	776
Petty Cash	<u>50</u>	<u>50</u>
Total Cash and Equivalents	<u>\$ 226,975</u>	<u>\$ 191,030</u>

The carrying amount of the Authority's cash and cash equivalents on deposit at financial institutions as of September 30, 2019 was \$226,975 and the bank balances were \$224,307. Of the bank balances, all \$224,307 was covered by FDIC insurance.

**NOTE 3 – Capital Assets**

Capital assets consist primarily of expenditures to acquire, construct, place in operation and improve the facilities of the Authority and are stated at cost less accumulated depreciation. The following is a summary of the changes in capital assets for the years ended September 30, 2018 and 2017.

	<u>Sep. 30, 2018</u>	<u>Additions</u>	<u>Disposals</u>	<u>Transfers</u>	<u>Sep. 30, 2019</u>
Land	\$ 70,125	\$ -	\$ -	\$ -	\$ 70,125
Buildings	2,693,837	-	-	25,575	2,719,412
Furniture and Equipment	23,044	-	-	(1)	23,043
Leasehold Improvements	101,120	-	-	-	101,120
Construction in Progress	23,881	21,086	-	(25,574)	19,393
Total Capital Assets	<u>2,912,007</u>	<u>21,086</u>	<u>-</u>	<u>-</u>	<u>2,933,093</u>
Accumulated Depreciation	<u>(2,342,679)</u>	<u>(53,303)</u>	<u>-</u>	<u>-</u>	<u>(2,395,982)</u>
Net Capital Assets	<u>\$ 569,328</u>	<u>\$ (32,217)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 537,111</u>

	<u>Sep. 30, 2017</u>	<u>Additions</u>	<u>Disposals</u>	<u>Transfers</u>	<u>Sep. 30, 2018</u>
Land	\$ 70,125	\$ -	\$ -	\$ -	\$ 70,125
Buildings	2,669,586	-	-	24,251	2,693,837
Furniture and Equipment	23,044	-	-	-	23,044
Leasehold Improvements	101,120	-	-	-	101,120
Construction in Progress	19,932	28,200	-	(24,251)	23,881
Total Capital Assets	<u>2,883,807</u>	<u>28,200</u>	<u>-</u>	<u>-</u>	<u>2,912,007</u>
Accumulated Depreciation	<u>(2,290,655)</u>	<u>(52,024)</u>	<u>-</u>	<u>-</u>	<u>(2,342,679)</u>
Net Capital Assets	<u>\$ 593,152</u>	<u>\$ (23,824)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 569,328</u>

Expenditures are capitalized when they meet the Capitalization Policy requirements. Under that policy assets purchased or constructed at a cost not to exceed \$1,000 are expensed when incurred.



HOUSING AUTHORITY OF THE BOROUGH OF BELMAR  
NOTES TO FINANCIAL STATEMENTS  
September 30, 2019

**NOTE 3 - Capital Assets (Continued)**

Depreciation of Capital Assets is provided using the straight-line method for reporting purposes at rates based upon the following estimated useful lives:

	<u>Years</u>
Buildings	40
Components	20
Site Improvements	20
Furniture	5
Equipment	5
Vehicles	5
Computers	3

**NOTE 4 – Investments**

The Authority's investments include a certificate of deposit with a maturity of one year from the date of purchase that is stated at fair value in the Statement of Net Position, with all gains and losses included in the Statement of Activities. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Interest income is recorded on the accrual basis. Realized gains or losses on the sale of investments are calculated using the specific-identification method. Unrealized gains and losses represent the change in fair value of the individual investments for the year, or since the date of acquisition, if acquired during the year. The Authority's investment balances at September 30, 2019 and 2018 were \$231,481 and \$227,646, respectively.

**NOTE 5 – Payment in Lieu of Taxes (PILOT)**

Under Federal, State and local law, the Authority's programs are exempt from income, property and excise taxes. However, the Authority is required to make a payment in lieu of taxes (PILOT) for the PHA Owned Program in accordance with the provisions of its Cooperation Agreement with the Borough of Belmar. Under the Cooperation Agreement, the Authority must pay the municipality the lesser of 10% of its net shelter rent or the approximate full real property taxes.

During the fiscal years ended September 30, 2019 and September 30, 2018, PILOT expense of \$15,233 and \$14,225, respectively, was accrued.

**NOTE 6 – Accrued Compensated Absences**

Accrued compensated absences represents amounts to which employees are entitled to be paid for accumulated leave earned in accordance with the authority's Personnel Policy. The housing authority policy states that employees may carry forward unused vacation to the next succeeding year only, while sick leave may be accumulated not to exceed 120 days. Employees may be compensated for unused vacation leave at the time of separation but may not be compensated for accrued sick leave at retirement or termination. There is no accrual for unused vacation leave at September 30, 2019 or 2018 because there are no eligible employees per the of Authority's Personnel Policy.

HOUSING AUTHORITY OF THE BOROUGH OF BELMAR  
 NOTES TO FINANCIAL STATEMENTS  
 September 30, 2019

**NOTE 7 – Long Term Debt**

During the fiscal year ended September 30, 2006, the Authority entered into a Capital Fund leveraging pool. The New Jersey Housing and Mortgage Finance Agency issued tax exempt, twenty year Capital Fund Program Revenue Bonds, 2004 Series A. The Authority's share of the funds from the bond issue pool amounted to \$200,000. The net funds received from the leveraging pool are restricted and must be spent in accordance with the Authority's Capital Fund Budget within four years. At September 30, 2019 and 2018, \$800 and \$776, respectively, of restricted cash related to these borrowings was held by the Authority, and is included in restricted cash and restricted net assets in the Comparative Statements of Net Position.

Repayment of the funds leveraged shall be budgeted from Capital Fund Allocations received by the Authority from the Department of Housing and Urban Development.

The following is a schedule of required principal payments for the next five years and thereafter:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	10,000	2,929	12,929
2021	10,000	2,468	12,468
2022	10,000	1,998	11,998
2023	10,000	1,528	11,528
2024	10,000	1,058	11,058
2025-2026	15,000	705	15,705
	<u>\$ 65,000</u>	<u>\$ 10,686</u>	<u>\$ 75,686</u>

**NOTE 8 – Risk Management**

The Authority is exposed to various risks of loss related to torts, theft, damage to assets, errors and omissions, and natural disasters for which the Authority carries commercial insurance. During the years ended September 30, 2019 and September 30, 2018 the Authority's risk management program, in order to deal with potential liabilities, consisted of various insurance policies for fire, general liability, crime, auto and public officials' errors and omissions. The Authority conducts an annual physical inspection of its Projects for the purpose of determining potential liability issues. Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Settled claims relating to the commercial insurance have not exceeded the amount of insurance in any of the past three fiscal years.

**NOTE 9 – Construction Commitments**

At September 30, 2019 and September 30, 2018 the authority's outstanding construction commitments pertaining to its capital fund were not material. The costs pertaining to such commitments will be paid by grants approved and committed to the authority by the U.S. Department of Housing and Urban Development.

**NOTE 10 – Economic Dependency**

For the year ended September 30, 2019 and September 30, 2018 a substantial portion of the Authority's revenues were received from the U.S. Dept. Housing & Urban Development, which are subject to availability of funds and Congressional approval, as well as the Authority's compliance with Federal rules and regulations.



HOUSING AUTHORITY OF THE BOROUGH OF BELMAR  
NOTES TO FINANCIAL STATEMENTS  
September 30, 2019

**NOTE 11 – Pension**

General Information about the Pension Plan

Plan Description - The Authority participates in the New Jersey Public Employees Retirement System (PERS) which is sponsored and administered by the New Jersey Division of Pensions and Benefits. PERS is a cost-sharing, multiple-employer defined benefits pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). PERS issues a publicly available report that can be obtained at the following website: [www.state.nj.us/terasury/pensions/annrpts.shtml](http://www.state.nj.us/terasury/pensions/annrpts.shtml).

Benefits Provided - The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits which vest after 25 years of service or under the disability provisions of PERS. The following represents the membership tiers for PERS:

- Tier 1 – Members who were enrolled by July 1, 2007.
- Tier 2 – Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008.
- Tier 3 – Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010.
- Tier 4 – Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011.
- Tier 5 – Members who were eligible to enroll on or after June 28, 2011.

Service retirement benefits of  $1/55^{\text{th}}$  of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service benefits of  $1/60^{\text{th}}$  of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and to tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 before age 62 with 25 or more years of service credit and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached service retirement age for the respective tier.

Contributions - The contribution policy for PERS is set by N.J.S.A. 15A and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount, which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. The local employers' contribution amounts are based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability. Chapter 9, P.L. 2009 provided an option for local employers of PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. The unfunded liability will be paid by the employer in level annual payments over a period of 15



HOUSING AUTHORITY OF THE BOROUGH OF BELMAR  
 NOTES TO FINANCIAL STATEMENTS  
 September 30, 2019

**NOTE 11 – Pension (Continued)**

years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets.

Pension Liabilities, Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At the June 30, 2019 and June 30, 2018 measurement dates, the Authority reported \$87,675 and \$95,035, respectively, for its proportionate share of the net pension liability. The Authority's portion of the net pension liability was based on a projection of the Authority's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. The Authority's allocation percentages as of June 30, 2019 and June 30, 2018 were 0.000487% and 0.000483%, respectively.

The components of the Authority's net pension liability as of June 30, 2019 and 2018, the most recent evaluation dates, are as follows:

	<u>2019</u>	<u>2018</u>
Total Pension Liability	\$ 200,528	\$ 204,804
Plan Fiduciary Net Position	<u>112,853</u>	<u>109,769</u>
Net Pension Liability	<u>\$ 87,675</u>	<u>\$ 95,035</u>

Detailed information about the pension plan's fiduciary net position is available in the separately issued PERS financial report.

Actuarial Assumptions - The total pension liability as of June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019. This actuarial valuation used the following actuarial assumptions:

Inflation Rate	
Price	2.75%
Wage	3.25%
Salary Increases	
Through 2026	2.00-6.00%
	based on years of service
Thereafter	3.00-7.00%
	based on years of service
Investment Rate of Return	7.00%

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

HOUSING AUTHORITY OF THE BOROUGH OF BELMAR  
NOTES TO FINANCIAL STATEMENTS  
September 30, 2019

**NOTE 11 – Pension (Continued)**

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018.

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2019) is determined by the State Treasurer after consultation with the Director of the Division of Pensions and Benefits, the board of trustees and the actuaries. Best estimates of arithmetic real rates of return for each major asset class included in the PERS's target allocation as of June 30, 2019 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Risk Mitigation Strategies	3.00%	4.67%
Cash Equivalents	5.00%	2.00%
US Treasuries	5.00%	2.68%
Investment Grade Credit	10.00%	4.25%
High Yield	2.00%	5.37%
Private Credit	6.00%	7.92%
Real Assets	2.50%	9.31%
Real Estate	7.50%	8.33%
US Equities	28.00%	8.26%
Non-U.S. Developed Markets Equity	12.50%	9.00%
Emerging Markets Equity	6.50%	11.37%
Private Equity	12.00%	10.85%

Discount Rate - The discount rate used to measure the total pension liability was 6.28% as of June 30, 2019. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% and a municipal bond rate of 3.50% as of June 30, 2019 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be based on 70% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2057. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2057 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

HOUSING AUTHORITY OF THE BOROUGH OF BELMAR  
NOTES TO FINANCIAL STATEMENTS  
September 30, 2019

**NOTE 11 – Pension (Continued)**

Sensitivity of the Authority's proportionate share of the net pension liability to changes in the discount rate - The following presents the collective net pension liability of the Authority as of June 30, 2019 and June 30, 2018, respectively, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	At 1% <u>Decrease</u>	At June 30 Discount <u>Rate</u>	At 1% <u>Increase</u>
2019	\$ 111,518	\$ 87,675	\$ 68,707
2018	\$ 119,496	\$ 95,035	\$ 74,514

At June 30, 2019 and 2018, the Authority reported deferred outflows inflows of resources related to pensions from the following sources:

	2019 Deferred Outflows of Resources	2019 Deferred Inflows of Resources	2018 Deferred Outflows of Resources	2018 Deferred Inflows of Resources
Changes of assumptions	\$ 8,755	\$ 30,432	\$ 15,660	\$ 30,387
Differences between expected and actual experience	1,574	387	1,812	490
Net differences between projected and actual earnings on plan investments	-	1,384	-	891
Changes in proportion	15,043	37,473	32,612	76,238
Authority's contributions subsequent to the measurement date	-	-	-	-
<b>TOTAL</b>	<u>\$ 25,372</u>	<u>\$ 69,676</u>	<u>\$ 50,084</u>	<u>\$ 108,006</u>

The amounts reported as deferred outflows of resources and deferred inflows of resources (excluding employer specific amounts) relate to pensions will be recognized in pension expense as shown in the below chart. The amounts do not include employer specific deferred outflows of resources and deferred inflows of resources related to changes in proportion. These amounts should be recognized (amortized) over the average of the expected remaining service lives of all plan members, which is 5.21, 5.63, 5.48, 5.57, 5.72 and 6.44 for the years 2019, 2018, 2017, 2016, 2015 and 2014 respectively

Year ended June 30:	
2020	\$ 2,937
2021	9,525
2022	8,506
2023	3,994
2024	410
<b>Total</b>	<u>\$ 25,372</u>



HOUSING AUTHORITY OF THE BOROUGH OF BELMAR  
NOTES TO FINANCIAL STATEMENTS  
September 30, 2019

**NOTE 12 – Prior Period Adjustments**

There was no prior period adjustment recorded during the fiscal year ending September 30, 2019 or 2018.

**NOTE 13– Subsequent Events**

Events that occur after the balance sheet date but before the financial statements were available to be issued must be evaluated for recognition or disclosure. The effects of subsequent events that provide evidence about conditions that existed at the balance sheet date are recognized in the accompanying financial statements. Subsequent events which provide evidence about conditions that existed after the balance sheet date require disclosure in the accompanying notes. Management has evaluated subsequent events through July 29, 2020 the date on which the financial statements were available to be issued and concluded that no subsequent events have occurred that would require recognition in the financial statements or disclosure in the notes to the financial statements.

HOUSING AUTHORITY OF THE BOROUGH OF BELMAR  
 Belmar, New Jersey  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
 For the Year Ended September 30, 2019

	Beginning Balance	Revenue Recognized	Expenditures	Ending Balance
<u>LOW INCOME HOUSING PROGRAM</u>				
Operating Subsidy (CFDA # 14.850)	\$ -	\$ 127,685	\$ 127,685	\$ -
Capital Fund Program (CFDA # 14.872)	\$ -	34,652	34,652	\$ -
<b>TOTAL FEDERAL FINANCIAL ASSISTANCE</b>	<b>\$ -</b>	<b>\$ 162,337</b>	<b>\$ 162,337</b>	<b>\$ -</b>

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

1. Basis of Presentation - The Schedule of Expenditures of Federal Awards is presented in accordance with generally accepted accounting principles and is presented in accordance with the requirements of the Uniform Guidance. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of the general purpose financial statements.
2. There were no subrecipient activities during the audit period.
3. The Authority has elected not to use the 10% de minimis cost rate.
4. The Authority received no non-cash assistance.

Belmar Housing Authority (NJ057)  
 BELMAR, NJ  
 Entity Wide Balance Sheet Summary

Submission Type: Audited/Non Single Audit

Fiscal Year End: 09/30/2019

	Project Total	Subtotal	Total
111 Cash - Unrestricted	\$197,868	\$197,868	\$197,868
112 Cash - Restricted - Modernization and Development			
113 Cash - Other Restricted	\$800	\$800	\$800
114 Cash - Tenant Security Deposits	\$28,307	\$28,307	\$28,307
115 Cash - Restricted for Payment of Current Liabilities			
100 Total Cash	\$226,975	\$226,975	\$226,975
121 Accounts Receivable - PHA Projects			
122 Accounts Receivable - HUD Other Projects	\$67,185	\$67,185	\$67,185
124 Accounts Receivable - Other Government			
125 Accounts Receivable - Miscellaneous			
126 Accounts Receivable - Tenants	\$2,611	\$2,611	\$2,611
126.1 Allowance for Doubtful Accounts -Tenants	-\$2,174	-\$2,174	-\$2,174
126.2 Allowance for Doubtful Accounts - Other	\$0	\$0	\$0
127 Notes, Loans, & Mortgages Receivable - Current			
128 Fraud Recovery			
128.1 Allowance for Doubtful Accounts - Fraud			
129 Accrued Interest Receivable			
120 Total Receivables, Net of Allowances for Doubtful Accounts	\$67,622	\$67,622	\$67,622
131 Investments - Unrestricted	\$231,481	\$231,481	\$231,481
132 Investments - Restricted			
135 Investments - Restricted for Payment of Current Liability			
142 Prepaid Expenses and Other Assets	\$17,560	\$17,560	\$17,560
143 Inventories			
143.1 Allowance for Obsolete Inventories			
144 Inter Program Due From			
145 Assets Held for Sale			
150 Total Current Assets	\$543,638	\$543,638	\$543,638
161 Land	\$70,125	\$70,125	\$70,125
162 Buildings	\$2,719,412	\$2,719,412	\$2,719,412
163 Furniture, Equipment & Machinery - Dwellings			
164 Furniture, Equipment & Machinery - Administration	\$23,043	\$23,043	\$23,043
165 Leasehold Improvements	\$101,120	\$101,120	\$101,120
166 Accumulated Depreciation	-\$2,395,982	-\$2,395,982	-\$2,395,982
167 Construction in Progress	\$19,393	\$19,393	\$19,393
168 Infrastructure			
160 Total Capital Assets, Net of Accumulated Depreciation	\$537,111	\$537,111	\$537,111
171 Notes, Loans and Mortgages Receivable - Non-Current			
172 Notes, Loans, & Mortgages Receivable - Non Current - Past Due			
173 Grants Receivable - Non Current			
174 Other Assets			
176 Investments in Joint Ventures			
180 Total Non-Current Assets	\$537,111	\$537,111	\$537,111
200 Deferred Outflow of Resources	\$25,372	\$25,372	\$25,372



Belmar Housing Authority (NJ057)  
 BELMAR, NJ  
 Entity Wide Balance Sheet Summary

Submission Type: Audited/Non Single Audit

Fiscal Year End: 09/30/2019

	Project Total	Subtotal	Total
290 Total Assets and Deferred Outflow of Resources	\$1,106,121	\$1,106,121	\$1,106,121
311 Bank Overdraft			
312 Accounts Payable <= 90 Days	\$11,862	\$11,862	\$11,862
313 Accounts Payable >90 Days Past Due			
321 Accrued Wage/Payroll Taxes Payable	\$2,779	\$2,779	\$2,779
322 Accrued Compensated Absences - Current Portion			
324 Accrued Contingency Liability			
325 Accrued Interest Payable	\$1,266	\$1,266	\$1,266
331 Accounts Payable - HUD PHA Programs			
332 Account Payable - PHA Projects			
333 Accounts Payable - Other Government	\$15,233	\$15,233	\$15,233
341 Tenant Security Deposits	\$28,307	\$28,307	\$28,307
342 Unearned Revenue	\$3,778	\$3,778	\$3,778
343 Current Portion of Long-term Debt - Capital Projects/Mortgage Revenue	\$10,000	\$10,000	\$10,000
344 Current Portion of Long-term Debt - Operating Borrowings			
345 Other Current Liabilities			
346 Accrued Liabilities - Other	\$12,287	\$12,287	\$12,287
347 Inter Program - Due To			
348 Loan Liability - Current			
310 Total Current Liabilities	\$85,512	\$85,512	\$85,512
351 Long-term Debt, Net of Current - Capital Projects/Mortgage Revenue	\$55,000	\$55,000	\$55,000
352 Long-term Debt, Net of Current - Operating Borrowings			
353 Non-current Liabilities - Other			
354 Accrued Compensated Absences - Non Current			
355 Loan Liability - Non Current			
356 FASB 5 Liabilities			
357 Accrued Pension and OPEB Liabilities	\$87,675	\$87,675	\$87,675
350 Total Non-Current Liabilities	\$142,675	\$142,675	\$142,675
300 Total Liabilities	\$228,187	\$228,187	\$228,187
400 Deferred Inflow of Resources	\$69,676	\$69,676	\$69,676
508.4 Net Investment in Capital Assets	\$472,111	\$472,111	\$472,111
511.4 Restricted Net Position	\$800	\$800	\$800
512.4 Unrestricted Net Position	\$335,347	\$335,347	\$335,347
513 Total Equity - Net Assets / Position	\$808,258	\$808,258	\$808,258
600 Total Liabilities, Deferred Inflows of Resources and Equity - Net	\$1,106,121	\$1,106,121	\$1,106,121

Belmar Housing Authority (NJ057)  
BELMAR, NJ  
Entity Wide Revenue and Expense Summary

Submission Type: Audited/Non Single Audit

Fiscal Year End: 09/30/2019

	Project Total	Subtotal	Total
70300 Net Tenant Rental Revenue	\$235,370	\$235,370	\$235,370
70400 Tenant Revenue - Other	\$2,240	\$2,240	\$2,240
70500 Total Tenant Revenue	\$237,610	\$237,610	\$237,610
70600 HUD PHA Operating Grants	\$131,251	\$131,251	\$131,251
70610 Capital Grants	\$31,086	\$31,086	\$31,086
70710 Management Fee			
70720 Asset Management Fee			
70730 Book Keeping Fee			
70740 Front Line Service Fee			
70750 Other Fees			
70700 Total Fee Revenue			
70800 Other Government Grants			
71100 Investment Income - Unrestricted	\$5,300	\$5,300	\$5,300
71200 Mortgage Interest Income			
71300 Proceeds from Disposition of Assets Held for Sale			
71310 Cost of Sale of Assets			
71400 Fraud Recovery			
71500 Other Revenue	\$4,891	\$4,891	\$4,891
71600 Gain or Loss on Sale of Capital Assets			
72000 Investment Income - Restricted			
70000 Total Revenue	\$410,138	\$410,138	\$410,138
91100 Administrative Salaries	\$55,393	\$55,393	\$55,393
91200 Auditing Fees	\$7,600	\$7,600	\$7,600
91300 Management Fee			
91310 Book-keeping Fee			
91400 Advertising and Marketing			
91500 Employee Benefit contributions - Administrative			
91600 Office Expenses	\$7,158	\$7,158	\$7,158
91700 Legal Expense			
91800 Travel	\$445	\$445	\$445
91810 Allocated Overhead			
91900 Other	\$13,484	\$13,484	\$13,484
91000 Total Operating - Administrative	\$84,080	\$84,080	\$84,080
92000 Asset Management Fee			
92100 Tenant Services - Salaries			
92200 Relocation Costs			
92300 Employee Benefit Contributions - Tenant Services			
92400 Tenant Services - Other	\$209	\$209	\$209
92500 Total Tenant Services	\$209	\$209	\$209
93100 Water	\$17,290	\$17,290	\$17,290
93200 Electricity	\$35,690	\$35,690	\$35,690
93300 Gas	\$32,301	\$32,301	\$32,301
93400 Fuel			
93500 Labor			



Belmar Housing Authority (NJ057)  
 BELMAR, NJ  
 Entity Wide Revenue and Expense Summary

Submission Type: Audited/Non Single Audit

Fiscal Year End: 09/30/2019

	Project Total	Subtotal	Total
93600 Sewer			
93700 Employee Benefit Contributions - Utilities			
93800 Other Utilities Expense			
93000 Total Utilities	\$85,281	\$85,281	\$85,281
94100 Ordinary Maintenance and Operations - Labor	\$31,200	\$31,200	\$31,200
94200 Ordinary Maintenance and Operations - Materials and Other	\$3,770	\$3,770	\$3,770
94300 Ordinary Maintenance and Operations Contracts	\$36,114	\$36,114	\$36,114
94500 Employee Benefit Contributions - Ordinary Maintenance	\$2,989	\$2,989	\$2,989
94000 Total Maintenance	\$74,073	\$74,073	\$74,073
95100 Protective Services - Labor			
95200 Protective Services - Other Contract Costs			
95300 Protective Services - Other			
95500 Employee Benefit Contributions - Protective Services			
95000 Total Protective Services	\$0	\$0	\$0
96110 Property Insurance	\$15,453	\$15,453	\$15,453
96120 Liability Insurance	\$5,835	\$5,835	\$5,835
96130 Workmen's Compensation	\$5,465	\$5,465	\$5,465
96140 All Other Insurance	\$191	\$191	\$191
96100 Total insurance Premiums	\$26,944	\$26,944	\$26,944
96200 Other General Expenses			
96210 Compensated Absences			
96300 Payments in Lieu of Taxes	\$15,233	\$15,233	\$15,233
96400 Bad debt - Tenant Rents	\$1,774	\$1,774	\$1,774
96500 Bad debt - Mortgages			
96600 Bad debt - Other			
96800 Severance Expense			
96000 Total Other General Expenses	\$17,007	\$17,007	\$17,007
96710 Interest of Mortgage (or Bonds) Payable	\$3,367	\$3,367	\$3,367
96720 Interest on Notes Payable (Short and Long Term)			
96730 Amortization of Bond Issue Costs			
96700 Total Interest Expense and Amortization Cost	\$3,367	\$3,367	\$3,367
96900 Total Operating Expenses	\$290,961	\$290,961	\$290,961
97000 Excess of Operating Revenue over Operating Expenses	\$119,177	\$119,177	\$119,177
97100 Extraordinary Maintenance			
97200 Casualty Losses - Non-capitalized			
97300 Housing Assistance Payments			
97350 HAP Portability-In			
97400 Depreciation Expense	\$53,303	\$53,303	\$53,303
97500 Fraud Losses			
97600 Capital Outlays - Governmental Funds			
97700 Debt Principal Payment - Governmental Funds			

Belmar Housing Authority (NJ057)  
 BELMAR, NJ  
 Entity Wide Revenue and Expense Summary

Submission Type: Audited/Non Single Audit

Fiscal Year End: 09/30/2019

	Project Total	Subtotal	Total
97800 Dwelling Units Rent Expense			
90000 Total Expenses	\$344,264	\$344,264	\$344,264
10010 Operating Transfer In			
10020 Operating transfer Out			
10030 Operating Transfers from/to Primary Government			
10040 Operating Transfers from/to Component Unit			
10050 Proceeds from Notes, Loans and Bonds			
10060 Proceeds from Property Sales			
10070 Extraordinary Items, Net Gain/Loss			
10080 Special Items (Net Gain/Loss)			
10091 Inter Project Excess Cash Transfer In			
10092 Inter Project Excess Cash Transfer Out			
10093 Transfers between Program and Project - In			
10094 Transfers between Project and Program - Out			
10100 Total Other financing Sources (Uses)	\$0	\$0	\$0
10000 Excess (Deficiency) of Total Revenue Over (Under) Total Expenses	\$65,874	\$65,874	\$65,874
11020 Required Annual Debt Principal Payments	\$10,000	\$10,000	\$10,000
11030 Beginning Equity	\$742,384	\$742,384	\$742,384
11040 Prior Period Adjustments, Equity Transfers and Correction of Errors	\$0	\$0	\$0
11050 Changes in Compensated Absence Balance			
11060 Changes in Contingent Liability Balance			
11070 Changes in Unrecognized Pension Transition Liability			
11080 Changes in Special Term/Severance Benefits Liability			
11090 Changes in Allowance for Doubtful Accounts - Dwelling Rents			
11100 Changes in Allowance for Doubtful Accounts - Other			
11170 Administrative Fee Equity			
11180 Housing Assistance Payments Equity			
11190 Unit Months Available	588	588	588
11210 Number of Unit Months Leased	582	582	582
11270 Excess Cash	\$414,069	\$414,069	\$414,069
11610 Land Purchases	\$0	\$0	\$0
11620 Building Purchases	\$21,086	\$21,086	\$21,086
11630 Furniture & Equipment - Dwelling Purchases	\$0	\$0	\$0
11640 Furniture & Equipment - Administrative Purchases	\$0	\$0	\$0
11650 Leasehold Improvements Purchases	\$0	\$0	\$0
11660 Infrastructure Purchases	\$0	\$0	\$0
13510 CFFP Debt Service Payments	\$13,566	\$13,566	\$13,566
13901 Replacement Housing Factor Funds	\$0	\$0	\$0



Housing Authority of the Borough of Belmar  
 Schedule of Proportionate Share of the Net Pension Liability  
 of the Public Employees Retirement System (PERS)  
 For the Year Ended September 30, 2019

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Housing Authority's Proportion of the Net Pension Liability	0.000000%	0.000483%	0.000474%	0.000471%
Housing Authority's Proportionate Share of the Net Pension Liability	\$ 87,675	\$ 95,035	\$ 110,538	\$ 139,553
Housing Authority's Covered Employee Payroll	\$ 86,593	\$ 92,729	\$ 83,162	\$ 84,096
Housing Authority's Proportionate Share of the Net Pension Liability as a Percentage of Its Covered Employee Payroll	101.25%	102.49%	132.92%	165.94%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	56.27%	53.60%	48.10%	40.14%

The amounts determined for each fiscal year were determined as of June 30.

Housing Authority of the Borough of Belmar  
 Schedule of Authority Contributions to the  
 Public Employees Retirement System (PERS)  
 For the Year Ended September 30, 2019

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Contractually Required Contribution	\$ 4,733	\$ 4,801	\$ 4,399	\$ 4,186
Contribution in Relation to the Contractually Required Contribution	\$ (4,733)	\$ (4,801)	\$ (4,399)	\$ (4,186)
Contribution Deficiency/(Excess)	\$ -	\$ -	\$ -	\$ -
Authority's Covered Payroll	\$ 86,593	\$ 92,729	\$ 83,162	\$ 84,096
Contribution as a Percentage of Covered Employee Payroll	5.47%	5.18%	5.29%	4.98%

The amounts determined for each fiscal year were determined as of June 30



# Polcari & Co.

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners  
Housing Authority of the Borough of Belmar  
Belmar, New Jersey

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Controller General of the United States, the financial statements of the Housing Authority of the Borough of Belmar as of and for the year ended September 30, 2019 and have issued our report thereon dated July 29, 2020.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Housing Authority of the Borough of Belmar's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance,

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, material weakness may exist that have not been identified.



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS  
(Continued)

**Compliance**

As part of obtaining reasonable assurance about whether the Housing Authority of the Borough of Belmar's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

**Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



POLCARI & COMPANY  
CERTIFIED PUBLIC ACCOUNTANTS

Wayne, New Jersey  
July 29, 2020

HOUSING AUTHORITY OF THE BOROUGH OF BELMAR  
Belmar, New Jersey  
September 30, 2019

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

PRIOR AUDIT FINDINGS

The prior audit contained no findings.

CURRENT AUDIT FINDINGS

A. SUMMARY OF AUDIT RESULTS

1. The auditors' report expresses an unmodified opinion on the financial statements of the Housing Authority of the Borough of Belmar.
2. No significant deficiencies relating to the audit of the financial statements are reported in the Housing Authority of the Borough of Belmar's financial statements for the year ended September 30, 2019.
3. No instances of noncompliance material to the financial statements of the Housing Authority of the Borough of Belmar were disclosed during the audit.
4. The Housing Authority of the Borough of Belmar was determined to be a low-risk auditee.

B. FINDINGS – FINANCIAL STATEMENTS AUDIT

None.

C. FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

None.