

FEBRUARY 5, 2024  
MINUTES

The Board of Commissioners of the Housing Authority of the Borough of Belmar met on Monday, February 5, 2024 at 5:15 p.m. The requirements regarding notice of this meeting are in accordance with New Jersey's Open Public Meeting Act. The meeting was opened with a salute to the flag, followed by a moment of silence.

A roll call by the Chairperson showed the following:

Present:     Comm. Lynch  
              Comm. Sharrock  
              Comm. Orchard  
              Comm. Casserly  
              Comm. McCracken  
              Comm. Messano

Absent:     Comm. Ramey

The Chairperson noting a quorum was present then called the meeting to order.

**Approval of Minutes:**

Comm McCracken moved that the minutes of the January 2, 2024 meeting be approved. Comm. Casserly seconded this, with the following vote:

Comm. Lynch	- Abstain
Comm. Orchard	- Yes
Comm. Sharrock	- Abstain
Comm. Ramey	- Absent
Comm. Casserly	- Yes
Comm. McCracken	- Yes
Comm. Messano	- Yes

**Approval of Bills:**

Review and payment of February bills by the Commissioner and certified by the Treasurer that funds are available for payment of the same, were presented to the Board for payment.

There being no other objections; Comm. Sharrock moved that the bills for February be paid as presented. This was seconded by Comm Orchard and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Orchard	- Yes
Comm. Sharrock	- Yes
Comm. Ramey	- Absent
Comm. Casserly	- Yes
Comm. McCracken	- Yes
Comm. Messano	- Yes

The Chairperson declared the motion carried.

**The Chairperson asked for the report from the Executive Director**

Mr. DeSantis reported on the following:

- The elevator should be complete by the end of the week and then we can hook up the fire alarm but waiting on one more quote
- We met with the engineers about the façade work and we will be publishing the notice to bid and excepting bids on 3/15/24
- All units are full

**Correspondence**

None

**The Chairperson asked for Old Business**

None.

**New Business:**

Resolution 2024-6: Resolution to Authorize Bid Notice for Building Façade Repairs

Comm. Orchard made a motion to approve the above resolution. This was seconded by Comm. Sharrock and approved by the following roll call vote:

- |                 |          |
|-----------------|----------|
| Comm. Lynch     | - Yes    |
| Comm. Orchard   | - Yes    |
| Comm. Sharrock  | - Yes    |
| Comm. Ramey     | - Absent |
| Comm. Casserly  | - Yes    |
| Comm. McCracken | - Yes    |
| Comm. Messano   | - Yes    |

**Reports from the Commissioners**

Commissioner Casserly encourages everyone to come out for the annual St. Patrick’s Day parade.

**Open Public Portion**

Anita Percorelli of 103 Shark River Rd # 59:

- Do you have a system for regular repairs?
  - We have a work order system for residents that need work completed
- When will the 2<sup>nd</sup> floor hallway be painted
  - It’s a work in progress and other work takes priority
- When are tenants windows caulked
  - If a tenant requests it we will caulk them
- What are Paul’s office hours
  - No set hours
- What happened at the resident meeting for the capital plan
  - No residents attended

**Councilwoman Rondinaro**

- Advised that congress has not fully funded the appropriations bill yet but are hoping it will come through soon
- Advised that there is a flyer regarding Code Blue on the bulletin board

Sandy Caputo

- Where will the 3/15/24 public hearing on the capital plan be held
  - In the community room
- Are there minutes from the previous 5 year capital plan public hearing
  - We will check

**Executive Session:**

None.

There being no further business before this Board; a motion was made by Commissioner Sharrock and seconded by Commissioner Orchard to close the meeting and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Orchard	- Yes
Comm. Sharrock	- Yes
Comm. Ramey	- Absent
Comm. Casserly	- Yes
Comm. McCracken	- Yes
Comm. Messano	- Yes

The Chairperson declared the motion carried and the meeting was adjourned.