

October 7, 2013

**MINUTES**

The Board of Commissioners of the Housing Authority of the Borough of Belmar met at the Belmar Housing Authority on Monday, October 7, 2013 at 5:00 p.m. The requirements regarding notice of this meeting are in accordance with New Jersey's Open Public Meeting Act. The meeting was opened with a salute to the flag, followed by a moment of silence.

A roll call by the Chairperson showed the following:

Present: Comm. Lynch  
          Comm. Blackburn  
          Comm. Sharrock  
          Comm. Tedesco  
Absent: Comm. Orchard  
          Comm. Koehler

The Chairperson noting a quorum was present then called the meeting to order.

Comm Tedesco moved that the minutes of the September 3, 2013 meeting be approved. Comm. Lynch seconded this, with the following vote:

Comm. Lynch	-	Yes
Comm. Orchard	-	Absent
Comm. Sharrock	-	Yes
Comm. Tedesco	-	Yes
Comm. Koehler	-	Absent
Comm. Blackburn	-	Yes

Review and payment of bills by the Commissioner and certified by the Treasurer that funds are available for payment of the same, were presented to the Board for payment. Chairperson Lynch requested an explanation of the reimbursement trip of which the insurance company reimburses the housing authority \$1000.00 Chairperson Lynch also asked about the H&J bill. Bruce explained that it was to fix the front door. She also asked how long we have been using Tom Furlong as our accountant. Mr. Caverly said since 1998 or 1999. She also asked what the Waste Equip bill was for. Paul advised that is was the balance payment for the dumpsters. Commissioner Blackburn asked about the bill to the Borough of Belmar. Paul advised that that was to reimburse Belmar for Bruce's health benefits. There being no other objections; Comm. Sharrock moved that the bills for October be paid as presented. This was seconded by Comm. Blackburn and approved by the following roll call vote:

Comm. Lynch	-	Yes
Comm. Orchard	-	Absent
Comm. Sharrock	-	Yes
Comm. Tedesco	-	Yes
Comm. Koehler	-	Absent
Comm. Blackburn	-	Yes

The Chairperson declared the motion carried.

**The Chairperson asked for the report from the Executive Director**

1. Mr. Caverly announced that the Borough of Belmar received surplus equipment from the military and they have agreed to donate to the Housing Authority 2 generator that will be enough to power the community room, common areas, elevator and 2 boilers for hot water and heat.

**Correspondence**

None.

**Old Business**

None.

**The Chairperson asked for New Business**

Resolution 2013-6:Belmar Housing Authority Adopted Budget Resolution. Commissioner Sharrock offered the above resolution and moved its adoption. This motion was seconded by Commissioner Tedesco and adopted with the following roll call:

- Comm. Lynch - Yes
- Comm. Orchard - Absent
- Comm. Sharrock - Yes
- Comm. Tedesco - Yes
- Comm. Koehler - Absent
- Comm. Blackburn - Yes

**The Chairperson asked for Commissioner Reports**

None.

**OPEN PUBLIC PORTION:**

Gene Murray asked how long will the bushes and shrubs be staying in the parking lot for that were cut down. Mr. Caverly said he would ask the boro to come remove them.

Gene Murray also asked if a sign could be put up each month stating when the commissioners meeting are.

**Closed Session**

Resolution 2013-7: Resolution Authorizing Closed Meeting. Commissioner Blackburn offered the above resolution and moved its adoption. This motion was seconded by Commissioner Sharrock and adopted with the following roll call:

- Comm. Lynch - Yes
- Comm. Orchard - Absent
- Comm. Sharrock - Yes
- Comm. Tedesco - Yes
- Comm. Koehler - Absent
- Comm. Blackburn - Yes

There being no further business before this Board; a motion was made by Commissioner Sharrock and seconded by Commissioner Tedesco and approved by the following roll call vote:

Comm. Lynch	-	Yes
Comm. Orchard	-	Absent
Comm. Sharrock	-	Yes
Comm. Tedesco	-	Yes
Comm. Koehler	-	Absent
Comm. Blackburn	-	Yes

The Chairperson declared the motion carried and the meeting was adjourned.

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PAUL CAVERLY - EXECUTIVE DIRECTOR      MARY LYNCH - CHAIRPERSON