

January 4, 2016
MINUTES

The Board of Commissioners of the Housing Authority of the Borough of Belmar met at the Housing Authority on Monday, January 4, 2016 at 5:15 p.m. The requirements regarding notice of this meeting are in accordance with New Jersey's Open Public Meeting Act. The meeting was opened with a salute to the flag, followed by a moment of silence.

A roll call by the Chairperson showed the following:

Present: Comm. Lynch
 Comm. Sharrock
 Comm. Tedesco
 Comm. Blackburn
 Comm. Murray

Absent: Comm. Orchard

The Chairperson noting a quorum was present then called the meeting to order.

Comm. Sharrock moved that the minutes of the December 7, 2015 meeting be approved. Comm. Blackburn seconded this, with the following vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Absent
Comm. Tedesco	- Abstain
Comm. Blackburn	- Yes
Comm. Murray	- Yes

Review and payment of bills by the Commissioner and certified by the Treasurer that funds are available for payment of the same, were presented to the Board for payment.

Commissioner Blackburn requested an explanation of the PDQ bill. Mr. DeSantis advised that this was for a gasket for a refrigerator.

Commissioner Lynch requested an explanation of the Jersey Elevator and Caolo bill. Mr. DeSantis advised that Jersey Elevator is our monthly maintenance on the elevator and that the Caolo bill was for the door closure.

Commissioner Murray requested an explanation of the Tenant Network bill and Allaire Electric bill. Mr. DeSantis advised that the Tenant Network bill is for background checks on applicants that we will be offering housing to and the Allaire Electric was to repair the fan on the roof.

There being no other objections; Comm. Sharrock moved that the bills for January be paid as presented. This was seconded by Comm. Tedesco and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Absent
Comm. Tedesco	- Yes
Comm. Blackburn	- Yes
Comm. Murray	- Yes

The Chairperson declared the motion carried.

The Chairperson asked for the report from the Executive Director

Mr. Desantis advised on the following:

- FY 2016 Omnibus bill
- We received Small PHA Designation which means we will not be required to have an inspection until 2017
- Automatic door closures have been replaced on the two entrances
- The Christmas party was well received and he thanked Commissioner Blackburn for her help at the party.
- Congress passed a provision that allows for triennial recertifications for households with fixed incomes of 90% or more
- Spoke with the Governor’s office in regards to the Governor’s appointment of a commissioner and they are looking into it.
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Correspondence

None.

The Chairperson asked for Old Business

Commissioner Murray requested an explanation on the \$100 per month allowance that Mr. Pettit receives. Mr. DeSantis explained that this is for Bruce’s use of his car for the housing authority and towards any uniforms he purchases.

The Chairperson asked for New Business

Nominations of Chairman:

A motion was made by Commissioner Blackburn nominating Commissioner Sharrock for Chairman. This motion was not seconded.

A motion was made by Commissioner Sharrock nominating Commissioner Lynch for Chairman. This motion was seconded by Commissioner Tedesco and approved by the following roll call vote:

- Comm. Lynch - Yes
- Comm. Sharrock - Yes
- Comm. Orchard - Absent
- Comm. Tedesco - Yes
- Comm. Blackburn - Yes
- Comm. Murray - Yes

A motion was made by Commissioner Murray nominating Commissioner Sharrock for Vice Chairman. This motion was seconded by Commissioner Lynch and approved by the following roll call vote:

- Comm. Lynch - Yes
- Comm. Sharrock - Yes
- Comm. Orchard - Absent
- Comm. Tedesco - Yes
- Comm. Blackburn - Yes
- Comm. Murray - Yes

Resolution 2016-1: Resolution Establishing Meeting Dates for the year 2016. A motion was made by Commissioner Blackburn and seconded by Commissioner Sharrock and approved by the following roll call vote:

- Comm. Lynch - Yes
- Comm. Sharrock - Yes

Comm. Orchard	- Absent
Comm. Tedesco	- Yes
Comm. Blackburn	- Yes
Comm. Murray	- Yes

Resolution 2016-2: Resolution Appointing Attorney. A motion was made by Commissioner Tedesco and seconded by Commissioner Blackburn and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Absent
Comm. Tedesco	- Yes
Comm. Blackburn	- Yes
Comm. Murray	- Yes

Resolution 2016-3: Resolution Appointing Landlord/Tenant Attorney. A motion was made by Commissioner Sharrock and seconded by Commissioner Blackburn and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Absent
Comm. Tedesco	- Yes
Comm. Blackburn	- Yes
Comm. Murray	- Yes

Resolution 2016-4: Resolution Appointing Qualified Purchasing Agent. A motion was made by Commissioner Sharrock and seconded by Commissioner Blackburn and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Absent
Comm. Tedesco	- Yes
Comm. Blackburn	- Yes
Comm. Murray	- Yes

Resolution 2016-5: Resolution to Certify Salary Increases for all Eligible Employees. A motion was made by Commissioner Blackburn and seconded by Commissioner Sharrock and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Absent
Comm. Tedesco	- Yes
Comm. Blackburn	- Yes
Comm. Murray	- Yes

The Chairperson asked for Commissioner Reports

Commissioner Blackburn thanked Paul and Bruce for the Christmas party as they did a great job and everyone had a wonderful time.

OPEN PUBLIC PORTION:

Jane Bielak thanked the board for the Christmas lunch.

There being no further business before this Board; a motion was made by Commissioner Lynch and seconded by Commissioner Sharrock to close the meeting and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Absent
Comm. Tedesco	- Yes
Comm. Blackburn	- Yes
Comm. Murray	- Yes

The Chairperson declared the motion carried and the meeting was adjourned.