

March 4, 2019
MINUTES

The Board of Commissioners of the Housing Authority of the Borough of Belmar met at the Housing Authority on Monday, March 4, 2019 at 5:15 p.m. The requirements regarding notice of this meeting are in accordance with New Jersey's Open Public Meeting Act. The meeting was opened with a salute to the flag, followed by a moment of silence.

A roll call by the Chairperson showed the following:

Present: Comm. Lynch
Comm. Orchard
Comm. Sharrock
Comm. Blackburn
Comm. Ramey
Comm. Casserly
Comm. McCracken

Absent:

The Chairperson noting a quorum was present then called the meeting to order.

Comm. Blackburn moved that the minutes of the February 4, 2019 meeting be approved. Comm. Ramey seconded this, with the following vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Blackburn	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes
Comm. McCracken	- Yes

Review and payment of bills by the Commissioner and certified by the Treasurer that funds are available for payment of the same, were presented to the Board for payment.

Amy advised the board that one additional check was drawn payable to the Center for Government Services in the amount of \$958.00 for class registrations.

Commissioner Lynch asked if the electric bill was for one or two months. Amy advised that it is for only one month.

Commissioner McCracken requested an explanation of the reimbursement for office supplies. Mr. DeSantis advised that these were expensed he paid out of pocket since we are not allowed to have a credit card.

Commissioner Casserly requested an explanation for the Coast Star bill. Mr. DeSantis advised it was to publish our meeting dates.

There being no other objections; Comm. Orchard moved that the bills for March be paid as presented. This was seconded by Comm. Lynch and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes

Comm. Orchard - Yes
Comm. Blackburn - Yes
Comm. Ramey - Yes
Comm. Casserly - Yes
Comm. McCracken - Yes

The Chairperson declared the motion carried.

The Chairperson asked for the report from the Executive Director

Mr. DeSantis reported on the following:

- HUD has approved tentative budget and we are waiting for final passage.
- AJ Celiano has performed work on the water heater valves as well as replaced the one hot water heater, which we will see a bill next month for
- There is a cold front coming in so he asked all residents to please keep their windows closed as he saw 9 windows open when he walked into the building
- Have received complaints that the rugs at the building entrance are becoming a trip hazard so advised that they will be taken up and only put down when it is bad weather.
- Amy and I have redesigned the application and are awaiting the attorney's approval.

Correspondence

None.

The Chairperson asked for Old Business

Commissioner Lynch asked if the draft in the community room has been resolved. Mike Carr advised that the contractor did come back and fix the door by installing a sweep on it and this has resolved the draft coming in from the door. However there is also a draft coming in from the exhaust fan in the kitchen so he suggest putting a separate switch in just for the exhaust so that it does not turn on every time you turn the lights on.

The Chairperson asked for New Business

None.

Reports from the Commissioners

Commissioner Blackburn recommends putting a note on the application that this is a non smoking building.

Commissioner Ramey would like to know if the housing authority could supplement some of the cost for the St. Patrick's Day tenants party. Mr. DeSantis advised that we could give \$100.00

Commissioner Casserly requested to know the status of the smoking in the building complaints from last month. Mike Carr stated he received a complaint taped to his door which he did not see for several hours so he suggest that the tenants either call him immediately when they smell it or call the police. Mr. DeSantis advised that the tenant that is in question has received 2 notices so far, so if there is a 3rd, we will proceed with eviction.

OPEN PUBLIC PORTION:

Liz Sieke asked if medical marijuana was allowed to be smoked in the building. Mr. DeSantis advised that it is not allowed.

Gene Murray asked if we could consider other options for the rugs at the front door instead of removing them and only putting them out during bad weather.

John Gavin suggests getting a price for indoor/outdoor carpet for the lobby area.

There being no further business before this Board; a motion was made by Commissioner Blackburn and seconded by Commissioner Ramey to close the meeting and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Blackburn	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes
Comm. McCracken	- Yes

The Chairperson declared the motion carried and the meeting was adjourned.