

FEBRUARY 6, 2023  
MINUTES

The Board of Commissioners of the Housing Authority of the Borough of Belmar met on Monday, February 6, 2023 at 5:15 p.m. The requirements regarding notice of this meeting are in accordance with New Jersey's Open Public Meeting Act. The meeting was opened with a salute to the flag, followed by a moment of silence.

A roll call by the Chairperson showed the following:

Present:     Comm. Lynch  
              Comm. Sharrock  
              Comm. Orchard  
              Comm. Ramey  
              Comm. Casserly  
              Comm. McCracken  
              Comm. Messano

Absent:

The Chairperson noting a quorum was present then called the meeting to order.

**Approval of Minutes:**

Comm. Sharrock moved that the closed session minutes of the November 7, 2022 meeting be approved. Comm. Orchard seconded this, with the following vote:

Comm. Lynch	- Abstain
Comm. Orchard	- Yes
Comm. Sharrock	- Yes
Comm. Ramey	- Abstain
Comm. Casserly	- Yes
Comm. McCracken	- Yes
Comm. Messano	- Yes

Comm. Ramey moved that the minutes of the January 3, 2023 meeting be approved. Comm. Casserly seconded this, with the following vote:

Comm. Lynch	- Abstain
Comm. Orchard	- Yes
Comm. Sharrock	- Abstain
Comm. Ramey	- Yes
Comm. Casserly	- Yes
Comm. McCracken	- Abstain
Comm. Messano	- Yes

**Approval of Bills:**

Review and payment of February bills by the Commissioner and certified by the Treasurer that funds are available for payment of the same, were presented to the Board for payment.

Commissioner Casserly requested an explanation of why we needed to purchase 3 refrigerators. Paul advised that there is a discount if you buy in bulk so we do and save them for when they are needed.

There being no other objections; Comm. Sharrock moved that the bills for February be paid as presented. This was seconded by Comm Lynch and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Orchard	- Yes
Comm. Sharrock	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes
Comm. McCracken	- Yes
Comm. Messano	- Yes

The Chairperson declared the motion carried.

### **The Chairperson asked for the report from the Executive Director**

Paul DeSantis reported on the following:

- We have filled 4 of the 6 units and will be filling the 5<sup>th</sup> by the end of this week and the 6<sup>th</sup> by the beginning of March
- We received quotes on the elevator repair and it is more costly than anticipated as the lowest price was approximately \$165,000; we need to do the building façade first
- We lost a hot water heater over the weekend so we will need to replace that
- Advised the tenants that they need to stop throwing adult diapers and cat litter in the hopper trash cans that are on each floor or we will remove them

### **Correspondence**

None

### **The Chairperson asked for Old Business**

None.

### **New Business:**

None.

### **Reports from the Commissioners**

Commissioner Ramey reported that we will receive prepared dinners from local restaurants on February 9<sup>th</sup> & 23<sup>rd</sup> this month. She also thanked the residents that helped with this month food delivery and for their help with Bruce's repass.

Commissioner Casserly welcomed Councilwoman Maria Rondinaro to the meeting.

### **Open Public Portion**

Ed Slater advised the board that he was riding on the elevator on Jan 28<sup>th</sup> when it shook real badly causing him to fall.

Councilwoman Rondinaro announced that there would be a Q&A session on the anchor program at the library at 6pm tomorrow if anyone would like to attend.

Missy Manley advised the board of the following:

- There has been a leaking toilet that leaks down to the bathroom beneath it since November and it has not been repaired and has been reported back in November.
- Need to reinstate the triplicate work order forms
- The smoking policy is very vague and needs to be more forceful as in assessing fines
- The elevator is filthy
- There are an excessive number of bikes on the bike rack yet there are only 4 people that ride bikes from this building.

There being no further business before this Board; a motion was made by Commissioner Lynch and seconded by Commissioner Ramey to close the meeting and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Orchard	- Yes
Comm. Sharrock	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes
Comm. McCracken	- Yes
Comm. Messano	- Yes

The Chairperson declared the motion carried and the meeting was adjourned.