

NOVEMBER 1, 2021
MINUTES

The Board of Commissioners of the Housing Authority of the Borough of Belmar met on Monday, November 1, 2021 at 5:15 p.m. The requirements regarding notice of this meeting are in accordance with New Jersey's Open Public Meeting Act. The meeting was opened with a salute to the flag, followed by a moment of silence.

A roll call by the Chairperson showed the following:

Present: Comm. Lynch
 Comm. Sharrock
 Comm. Messano
 Comm. Casserly
 Comm. Orchard
 Comm. Ramey
 Comm. McCracken

Absent:

The Chairperson noting a quorum was present then called the meeting to order.

Approval of Minutes:

Comm. Casserly moved that the minutes of the October 4, 2021 meeting be approved. Comm. Ramey seconded this, with the following vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Ramey	- Yes
Comm. Casserly	- Yes
Comm. McCracken	- Abstain
Comm. Messano	- Yes

Approval of Bills:

Review and payment of November bills by the Commissioner and certified by the Treasurer that funds are available for payment of the same, were presented to the Board for payment.

There being no other objections; Comm. Orchard moved that the bills for November be paid as presented. This was seconded by Comm. Sharrock and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Ramey	- Yes
Comm. McCracken	- Yes
Comm. Messano	- Yes
Comm. Casserly	- Yes

The Chairperson declared the motion carried.

The Chairperson asked for the report from the Executive Director

Mr. DeSantis reported on the following:

- Advised tenants that if there is any fire in the building to call 911 immediately not Mike Carr
- The VNA will be in on 11/8/21 to issue the booster shot for the COVID-19 virus
- We will be retaining an engineer to do an assessment on the building repointing
- We will no longer be getting charged the per unit fee by the Borough of Belmar for water/sewer
- Advised tenants to have their A/C units removed from their windows unless there is a medical reason
- Advised tenants to be attentive to running water in their apartments and that they should not leave running water unattended

Correspondence

We received the Governor’s appointment of Commissioner Casserly

We have been notified by our software company that they will no longer be processing payroll as of January 2022. Amy will work with accountant on calculating payroll in house.

The Chairperson asked for Old Business

Commissioner McCracken requested for an update on landscaping upgrades. Mr. DeSantis advised that we will be taking care of that in the spring of 2022.

Commissioner McCracken also asked for an update on the research of transitioning to RAD. Mr. DeSantis advised that he talked to the accountant and he advised that it would not benefit the BHA so he did not recommend converting.

New Business:

Resolution 2021-9: 2022 Budget Adoption

The above resolution was moved by Commissioner Lynch and seconded by Commissioner Sharrock and approved with the following roll call vote:

- | | |
|-----------------|-------|
| Comm. Lynch | - Yes |
| Comm. Sharrock | - Yes |
| Comm. Orchard | - Yes |
| Comm. Ramey | - Yes |
| Comm. McCracken | - Yes |
| Comm. Messano | - Yes |
| Comm. Casserly | - Yes |

Reports from the Commissioners

None.

Open Public Portion

None.

Executive Session:

Resolution 2021-10: Resolution authorizing closed session:

The above resolution was moved by Commissioner Sharrock and seconded by Commissioner Casserly and approved with the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Ramey	- Yes
Comm. McCracken	- Yes
Comm. Messano	- Yes
Comm. Casserly	- Yes

There being no further business before this Board; a motion was made by Commissioner Sharrock and seconded by Commissioner Casserly to close the meeting and approved by the following roll call vote:

Comm. Lynch	- Yes
Comm. Sharrock	- Yes
Comm. Orchard	- Yes
Comm. Ramey	- Yes
Comm. McCracken	- Yes
Comm. Messano	- Yes
Comm. Casserly	- Yes

The Chairperson declared the motion carried and the meeting was adjourned.